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# **CURRICULUM AND INSTRUCTION**

## **5.1—EDUCATIONAL PHILOSOPHY**

The Little Rock School District assumes the responsibility of providing students attending its schools a high quality education that challenges each student to achieve to their maximum potential. The District shall endeavor to create the environment within the schools necessary to attain this goal. The creation of the necessary climate shall be based on the following core beliefs:

1. The District’s vision statement will be developed with input from students, parents, business leaders, and other community members.
2. All students can be successful learners.
3. Students learn at different rates and in different ways.
4. Students shall be given the opportunity to develop the skills they need to be life-long learners and risk takers..
5. The education of all citizens is basic to our community’s well-being.
6. Student achievement is affected positively by the involvement of parents and the community in the schools.
7. The District is responsible for providing students with the opportunity to develop citizenship skills needed to make positive contributions to society.
8. All people have a right to a safe learning environment.
9. Each person is responsible for his/her own actions.
10. Innovation involves taking risks.
11. Schools are responsible for creating opportunities for students to grow, academically, socially and emotionally.
12. All people have the right to be treated with respect and the responsibility to treat others respectfully.
13. For teachers to succeed in cultivating high student achievement, they need to be given the materials, training, and environment necessary to produce such results.

Date Adopted: August 24, 2017

Last Revised: March 6, 2020

## 5.2—PLANNING FOR EDUCATIONAL IMPROVEMENT

Each school in the district, in collaboration with administrators, teachers, other school staff, parents, the community, and students, shall develop a school-level improvement plan (SLIP) to:

- Establish goals or anticipated outcomes based on an analysis of students' needs;
- Identify student supports and evidence-based interventions and practices to be implemented;
- Describe the professional learning necessary for adults to deliver the supports or interventions;
- Describe the implementation timeline for monitoring of the interventions and practices for effectiveness;
- Describe the timeline and procedures for evaluation of the interventions and practices for effectiveness; and
- Evaluate and modify a parent, family, and community engagement plan.

Since literacy is a foundational component of educational success in all content areas, each SLIP include a literacy plan that includes a curriculum program and a professional development program that is aligned with the District's literacy needs and is based on the science of reading.

Some of the data that shall be considered when developing the SLIP includes, but is not limited to:

- Statewide assessment results;
- Interim assessment results;
- Similarly situated school's SLIPs; and
- Evaluation(s), including staff, student, and community feedback, of the existing SLIP.

The SLIP is to be reviewed on an ongoing basis with reports to the board on the implementation progress of the SLIP throughout the year of implementation. By May 1 of each year, the SLIP to be implemented in the upcoming school year shall be presented to the District Board of Directors for review and approval. The District will post the District's SLIP(s) to the District's website under State-Required Information by August 1 of each year.

The district shall develop, with appropriate staff; school board members; and community input, a school district support plan (SDSP). The SDSP, in coordination with the District's SLIPs, shall

- Specify the support the District will provide to the District's schools;
- Collaboratively establish priorities regarding goals or anticipated outcomes with the District's schools, including feeder schools;
- Identify resources to support the established priorities;
- Describe the time and pace of providing support and monitoring for the established priorities;
- Describe the measures for analyzing and evaluating that the District support was effective in improving the school performance; and
- Establish, evaluate, and update a parent, family, and community engagement plan; and
- Direct the use of Enhanced Student Achievement funding for strategies to close gaps in academic achievement.

If the District's data reflects a disproportionality in equitable access to qualified and effective teachers and administrators, the District shall develop and implement strategies to provide equitable access as part of the SDSP.

If forty percent (40%) or more of the District's students scored "in need of support" on the prior year's statewide assessment for reading, the District shall develop a literacy plan as part of the SDSP that includes:

- Goals for improving reading achievement throughout the District; and
- Information regarding the prioritization of funding, including without limitation, Enhanced Student Achievement funding, for strategies to improve reading achievement throughout the District.

The District shall post the District's SDSP to the District's website under State-Required Information, including any updates to the District's SDSP.

The District's Board of Directors shall hold a meeting annually to provide a report that systematically explains the District's policies, programs, and goals to the community. The District's report shall detail the progress of the District and the District's schools toward accomplishing program goals, accreditation standards, and proposals to correct any deficiencies. The report shall be made available to the public, including by posting a copy on the District's website under State-Required Information no later than ten (10) days following the meeting. The meeting shall provide parents and other members of the community the opportunity to ask questions and make suggestions concerning the District's program.

Legal References:       A.C.A. § 6-15-2914  
                                  DESE Rules Governing the Arkansas Educational Support and Accountability Act  
                                  DESE Rules Governing Parental Involvement Plans and Family and Community Engagement  
                                  Standards for Accreditation 1-B.4, 3-B.1, 3-B.2, 3-B.2.1, 5-A.1

Date Adopted: August 24, 2017

Last Revised: October 22, 2020

### 5.3—CURRICULUM DEVELOPMENT

Sequential curricula should be developed for each subject area. Curricula are to be aligned with the curriculum frameworks and used to plan instruction leading to student proficiency on the Arkansas' Academic Standards. Curricula should be in alignment with the District's vision, mission, goals, and educational philosophy. Student achievement is increased through an integrated curriculum that promotes continuity and a growth in skills and knowledge from grade to grade and from school to school. Therefore, the Board desires that unnecessary duplication of work among the various grades and schools be eliminated and that courses of study and their corresponding content guides be coordinated effectively.

The Board of Education is responsible for reviewing and approving all instructional programs offered by the District as well as approving significant changes to courses or course materials before they are implemented. The Superintendent is responsible for making curriculum recommendations.

Each school shall review each curriculum area annually to address the continued relevancy, adequacy, and cost effectiveness of individual courses and instructional programs and to ensure each area is aligned with the current curriculum frameworks and course content standards approved by the State Board of Education. Each school's administration shall implement a monitoring process to ensure that the instructional content of each course offered is consistent with the content standards and curriculum frameworks approved by the State Board of Education.

The District shall not purchase curriculum for the District's reading program that is not from the list of curricula approved by the Division of Elementary and Secondary Education.

No curriculum or classroom instruction shall be provided on the following topics before grade five (5):

- Sexually explicit materials;
- Sexual reproduction;
- Sexual intercourse;
- Gender identity; or
- Sexual orientation.

Legal References:       Standards for Accreditation 1-A.1, 1-A.4  
                              A.C.A. § 6-15-101  
                              A.C.A. § 6-15-1505(a)  
                              A.C.A. § 6-15-2906  
                              A.C.A. § 6-16-157  
                              A.C.A. § 6-17-429

Date Adopted: August 24, 2017

Last Revised: June 22, 2023

## **5.4—SCHOOL IMPROVEMENT TEAMS**

It is the expectation of LRSD that each building function as a Professional Learning Community (PLC). Teaming is a critical component of a functioning PLC. Each building shall establish and implement a leadership team as well as instructional teams. A team structure is officially incorporated into the school-level improvement plan. New school administrators shall receive a description of the teams' purposes and how each team is constituted. In addition, each new administrator shall receive training on the PLC process.

All teams shall develop meeting agendas and keep minutes for each meeting. The school principal shall be responsible for maintaining a record of the agendas, work products, and minutes of all teams.

### **Leadership Team/Guiding Coalition**

Each school shall have a Leadership Team that consists of members that include but is not limited to:

1. The principal;
2. The chair of each Instructional Team;
3. The school guidance counselor;
4. Other key professionals designated by the principal.

The Leadership Team shall meet regularly during the school year. Based on school performance data and aggregated classroom observation data, the Leadership Team shall make recommendations to Executive Directors about curriculum implementation and resources. They will use the same data to inform site based decisions about instruction, and professional development. The Leadership Team shall serve as a conduit of communication to the rest of the faculty and staff.

### **Instructional Teams**

All teachers in each school shall belong to an Instructional Team. The Instructional Teams shall be organized by:

- a. Grade level;
- b. Grade level cluster; Subject area and/or
- c. other configuration as deemed needed by the building administration

Each Instructional Team shall appoint a chair for the school year who shall conduct the team meetings and shall be part of the school Leadership Team. Each Instructional Team shall meet regularly during the school year.

The purpose of the Instructional Teams is to develop and refine units of instruction and review student learning data. All work should be driven by the following questions:

1. What is it we want students to learn?
2. How will we know if each student has learned it?
3. How will we respond if students do not learn it?
4. How will we respond if they do learn it?



Legal References: DESE Rules Governing the Arkansas Educational Support and Accountability Act  
School-Level Improvement Plan Indicator 36  
A.C.A. § 6-17-114  
AG Opinion 2005-299

Date Adopted: August 24, 2017  
Last Revised: March 6, 2020

## **5.5—SELECTION/INSPECTION OF INSTRUCTIONAL MATERIALS**

### **Definitions**

"Curriculum" means: the sequences of public school student learning expectations, pacing, materials, and resources that are used to teach the Arkansas academic standards and the processes for evaluating mastery of the Arkansas academic standards at particular points in time throughout the kindergarten through grade twelve (K-12) educational program.

"Gender identity" means the same as is used in the Diagnostic and Statistical Manual of Mental Disorders, Fifth Edition, which defines it as a category of social identity and refers to an individual's identification as male, female, or, occasionally, some category other than male or female.

"Instructional material" means instructional content that is provided to a public school student, regardless of its format, that includes without limitation printed or representational materials, audio-visual materials, and materials in electronic or digital format, such as materials accessible through the internet; however, Instructional material does not include academic tests or academic assessments.

"Sexual orientation" means an individual's actual or perceived orientation as heterosexual, homosexual, or bisexual.

The use of instructional materials, including classroom events or activities associated with classroom instruction, beyond those approved as part of the curriculum/textbook program must be compatible with school and district policies. If there is uncertainty concerning the appropriateness of supplemental materials, the personnel desiring to use the materials shall get approval from the school's principal prior to putting the materials into use.

All instructional materials, including classroom events or activities associated with classroom instruction, used as part of the educational curriculum of a student shall be available for inspection by the parents or guardians of the student.

Parents or guardians wishing to inspect instructional materials used as part of the educational curriculum for their child may schedule an appointment with the student's teacher at a mutually agreeable time.

Parents/guardians wishing to challenge the appropriateness of any instructional materials shall follow the procedures outlined in Policy 5.6—CHALLENGE OF INSTRUCTIONAL/SUPPLEMENTAL MATERIALS.

In addition to all other inspection rights under this policy, the following shall be made available for inspection regardless of whether any of the listed items are offered as part of a sex education class or program or as part of any other class, activity, or program:

- a. Curricula;
- b. Materials;
- c. Tests;
- d. Surveys;
- e. Questionnaires;
- f. Activities; and
- g. Instruction of any kind.

Except when directly related to a requirement under the Arkansas academic standards; a District employee responding to questions posed by students during class regarding sex education, sexual orientation, or gender identity as it relates to a topic of instruction; or a District employee refers to the sexual orientation or gender identity of a historical person, group, or public figure when such information provides necessary context in relation to a topic of instruction, the District shall provide written notification to parents and legal guardians of their ability to exercise their rights under this policy to review items A-G above or to challenge and/or opt their student out of items under A-G above as permitted under Policy 5.6. The District’s notification method shall ensure that the District receives a confirmation of the written notification receipt from parents and legal guardians.

The same notification requirements and opt out options as above for gender identity and sexual orientation shall apply to the sexual abuse and assault and human trafficking prevention education the District provides to students.

The rights provided to parents under this policy transfer to the student when he/she turns eighteen (18) years old.

Cross Reference: 5.6—CHALLENGE TO INSTRUCTIONAL/SUPPLEMENTAL MATERIALS

Legal References: 20 USC § 1232h  
A.C.A. § 6-16-155  
A.C.A. § 6-16-157  
A.C.A. § 6-16-1006

Date Adopted: August 24, 2017

Last Revised: June 25, 2023

## 5.6—CHALLENGE TO INSTRUCTIONAL/SUPPLEMENTAL MATERIALS

### Definitions

"Curriculum" means: the sequences of public school student learning expectations, pacing, materials, and resources that are used to teach the Arkansas academic standards and the processes for evaluating mastery of the Arkansas academic standards at particular points in time throughout the kindergarten through grade twelve (K-12) educational program.

"Gender identity" means the same as is used in the Diagnostic and Statistical Manual of Mental Disorders, Fifth Edition, which defines it as a category of social identity and refers to an individual's identification as male, female, or, occasionally, some category other than male or female.

"Instructional material" means instructional content that is provided to a public school student, regardless of its format, that includes without limitation printed or representational materials, audio-visual materials, and materials in electronic or digital format, such as materials accessible through the internet; however, Instructional material does not include academic tests or academic assessments.

"Sexual orientation" means an individual's actual or perceived orientation as heterosexual, homosexual, or bisexual.

Instructional and supplemental materials, including classroom events or activities associated with classroom instruction, are selected for their compatibility with the District's educational program and their ability to help fulfill the District's educational goals and objectives. Individuals wishing to challenge or express concerns about instructional or supplemental materials, including classroom events or activities associated with classroom instruction, may do so by filling out a *Challenge to Instructional Material* form available in the school's office.

The contesting individual may present a copy of the form to the principal and request a conference be held at a time of mutual convenience. Prior to the conference, the principal shall consult with the teacher regarding the contested material. In the conference, the principal shall explain to the contesting individual the criteria used for the selection of the material and its relevancy to the educational program as well as any other pertinent information in support of the use of the material.

Following the conclusion of the meeting, the principal shall have five (5) working days to submit a summary of the concerns expressed by the individual and the principal's response to those concerns to the Superintendent.

If the contesting individual is not satisfied with the principal's response, the individual may, after the five (5) working day period, request a meeting with the Superintendent where the individual shall present the same *Challenge to Instructional Material* form previously presented to the principal. The Superintendent shall explain to the contesting individual the criteria used for the selection of the material and its relevancy to the educational program as well as any other pertinent information in support of the use of the material.

Following the conclusion of the meeting, the Superintendent shall have five (5) working days to write a summary of the concerns expressed by the individual and the Superintendent's response to those concerns. The Superintendent shall create a file of his/her response along with a copy of the principal's response and a copy of the contesting individual's *Challenge to Instructional Material* form.

If, after meeting with the Superintendent, the contesting individual is not satisfied with the Superintendent's response regarding the appropriateness of the instructional or supplemental material, he/she may appeal the Superintendent's decision to the Board. The Superintendent shall present the contesting individual's *Challenge to Instructional Material* form to the Board at the next regularly scheduled meeting along with the written responses to the challenge. The Board may elect, if it so chooses, to hear brief verbal presentations from the parties involved in the challenge.

The Board shall decide at that meeting or their next regularly scheduled meeting whether to retain the material, limit the availability of the material, or remove the material from the school. The Board's primary consideration in reaching its decision shall be if the instructional and supplemental materials, including classroom events or activities associated with classroom instruction, are:

- Misleading;
- Factually inaccurate; or
- Otherwise inappropriate for the intended educational use.

In addition to the notification requirements under Policy 5.5 and all other challenge rights under this policy, parents and legal guardians may opt their students out of any of the following by submission of form 5.6F2 regardless of whether any of the listed items are offered as part of a sex education class or program or as part of any other class, activity, or program except when the item is directly related to a requirement under the Arkansas academic standards; a District employee is responding to questions posed by students during class regarding sex education, sexual orientation, or gender identity as it relates to a topic of instruction; or a District employee refers to the sexual orientation or gender identity of a historical person, group, or public figure when such information provides necessary context in relation to a topic of instruction:

- a. Curricula;
- b. Materials;
- c. Tests;
- d. Surveys;
- e. Questionnaires;
- f. Activities; and
- g. Instruction of any kind.

Students who are excused under this policy from participating in any or all portions of items A-G above shall not be penalized for grading purposes if the student satisfactorily performs alternative lessons related to health.

The same notification requirements and opt out options as above for gender identity and sexual orientation shall apply to the sexual abuse and assault and human trafficking prevention education the District provides to students.

The rights provided to parents under this policy transfer to the student when the student turns eighteen (18) years old.

Legal References:      20 USC 1232h  
                                 A.C.A. § 6-16-155  
                                 A.C.A. § 6-16-157  
                                 A.C.A. § 6-16-1006

Date Adopted: August 24, 2017

Last Revised: June 22, 2023

**5.6F—REQUEST FOR RECONSIDERATION OF INSTRUCTIONAL OR SUPPLEMENTAL MATERIALS, EVENTS, AND ACTIVITIES**

Name: \_\_\_\_\_

Date submitted: level one \_\_\_\_\_ level two \_\_\_\_\_ level three \_\_\_\_\_

Instructional material, event, or activity being contested:

\_\_\_\_\_

Reasons for contesting the material, event, or activity (be specific):

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What is your proposed resolution?

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Signature of receiving principal \_\_\_\_\_

Signature of curriculum coordinator \_\_\_\_\_

Signature of Superintendent \_\_\_\_\_

Date Adopted: August 24, 2017  
Last Revised: September 23, 2021

**5.6F2—STUDENT OPT OUT OF INSTRUCTION, EVENT, OR ACTIVITY REGARDING SEX ED, SEXUAL ORIENTATION, OR GENDER IDENTITY**

Parent’s Name: \_\_\_\_\_

Student’s Name: \_\_\_\_\_

I have reviewed the list of curricula, materials, tests, surveys, questionnaires, activities, and instruction of any kind regarding sex ed, sexual orientation, or gender identity and wish for my student to be excused from the following regarding sex ed, sexual orientation, or gender identity:

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I understand that I may not opt my student out of curricula, materials, tests, surveys, questionnaires, activities, and instruction of any kind related to sex ed, sexual orientation, or gender identity if the curriculum, material, test, survey, questionnaire, activity, or instruction of any kind is directly related to a requirement under the Arkansas academic standards; a District employee responding to questions posed by students during class regarding sex education, sexual orientation, or gender identity as it relates to a topic of instruction; or a District employee refers to the sexual orientation or gender identity of a historical person, group, or public figure when such information provides necessary context in relation to a topic of instruction.

I understand that in order for my excused student to not be penalized for grading purposes due to my student being excused from the above instruction, instructional materials, events, or activities that my student must satisfactorily perform alternative lessons related to health.

Parent's Signature: \_\_\_\_\_  
\_\_\_\_\_

Date:

Date Adopted: September 23, 2021  
Last Revised:



## **5.7—SELECTION OF LIBRARY/MEDIA CENTER MATERIALS**

The ultimate authority for the selection and retention of materials for the schools' media centers rests with the Board of Education which shall serve as a final arbiter in resolving a challenge to any media center materials. Licensed media center personnel shall make the initial selections in consultation with school and district licensed staff. Materials selected shall be in accordance with the guidelines of this policy.

The purpose of the schools' libraries/media centers is to supplement and enrich the curriculum and instruction offered by the District. Promoting the dialogue characteristic of a healthy democracy necessitates the maintenance of a broad range of materials and information representing varied points of view on current and historical issues. In the selection of the materials and resources to be available in each library/media center consideration will be given to their age appropriateness. Materials should be available to challenge the different interests, learning styles, and reading levels of the school's students and that will help them attain the District's educational goals.

### **Selection Criteria**

The primary criterion for selection is the appropriateness of the material to support, extend, and enrich the instructional program of the individual school. Other criteria include the following:

Additional criteria used in the selection of media center materials shall be that the materials:

- a) Support and enhance the curricular and educational goals of the district; and provide opportunities for recreational reading for students.
- b) Appropriateness to age, social and emotional development, ability levels, diverse cultures, learning styles, interests, and needs of the schools' students, or parents in the case of parenting literature;
- c) Contribute to the examination of issues from varying points of view and help to broaden students' understanding of their rights and responsibilities in our society;
- d) Help develop critical thinking skills;
- e) Are factually and/or historically accurate, in the case of non-fiction works and/or serve a pedagogical purpose;
- f) Have literary merit as perceived by the educational community; and
- g) Demonstrate physical format, appearance, and durability suitable to their intended use

### **Retention and Continuous Evaluation**

Media center materials shall be reviewed regularly to ensure the continued appropriateness of the center's collection to the school's curriculum and to maintain the collection in good repair. Those materials no longer meeting the selection criteria, have not been used for a long period of time, or are too worn to be economically repaired or replaced shall be withdrawn from the collection and disposed of. A record of withdrawn media materials including the manner of their disposal shall be maintained for a period of three (3) years.

### **Gifts**

Gifts to the media centers shall be evaluated against established criteria to determine their appropriateness before they are placed in any media center. The evaluation shall use the same criteria as for all other

materials considered for inclusion in the media centers. Any items determined to be unacceptable shall be returned to the donor or disposed of with the approval of the school principal and/or his/her designee. The media centers shall have a list of desired items to give to prospective donors to aid them in their selection of materials to donate.

### **Challenges:**

The parent, legal guardian, person having lawful control of a student, or person acting in loco parentis of a student affected by a media selection, or a District employee may formally challenge the appropriateness of a media center selection by following the procedure outlined in this policy. The challenged material shall remain available throughout the challenge process.

Before any formal challenge can be filed, the individual contesting (hereinafter complainant) the appropriateness of the specified item shall request a conference through the principal's office with a licensed media center employee. The complainant shall be given a copy of this policy and the *Request for Formal Reconsideration Form* prior to the conference. The meeting shall take place at the earliest possible time of mutual convenience, but in no case later than five (5) working days from the date of the request unless it is by the choice of the complainant.

In the meeting, the media specialist shall explain the selection criteria and how the challenged material fits the criteria. The complainant shall explain the complainant's reasons for objecting to the selected material. If, at the completion of the meeting, the complainant wishes to make a formal challenge to the selected material, the complainant may do so by completing the *Request for Formal Reconsideration Form* and submitting it to the principal's office.

To review the contested media, the principal shall select a committee of five (5) or seven (7) licensed personnel consisting of the principal as chair and at least one media specialist. The remaining committee members shall be licensed personnel with curriculum knowledge appropriate for the material being contested and representative of diverse viewpoints. The task of the committee shall be to determine if the challenged material meets the criteria of selection. No material shall be withdrawn solely for the viewpoints expressed within it and shall be reviewed in its entirety and not selected portions taken out of context.

The principal shall convene a meeting after a reasonable time for the committee members to adequately review the contested material and the *Request for Formal Reconsideration Form* submitted by the complainant. All meetings of the committee shall be open to the public. The complainant shall be allowed to present the complaint to the committee after which time the committee shall meet to discuss the material. The committee shall vote to determine whether the contested material shall be relocated within the media center's collection to an area that is not accessible to minors. A member from the voting majority shall write a summary of the reasons for their decision. A notice of the committee's decision and the summary shall be given (by hand or certified mail) to the complainant.

If the decision is to not relocate the material, the complainant may appeal the committee's decision to the district Board of Directors by filing a written appeal to the Superintendent within five (5) working days of the committee's decision or of written receipt of the decision. The Superintendent shall present the original complaint and the committee's decision along with the summary of its reasons for its position

plus a recommendation of the administration, if so desired, to the Board within fifteen (15) days of the committee's decision. The Board shall review the material submitted to them by the Superintendent and make a decision within thirty (30) days of receipt of the information. The Board's decision is final.

Legal Reference: A.C.A. § 6-25-101 et seq.

Date Adopted: August 24, 2017

Last Revised: June 22, 2023

## **5.8—USE OF COPYRIGHTED MATERIALS**

### **Use of Copyrighted Work in Face-to-Face Classroom**

The Board of Education encourages the enrichment of the instructional program through the proper use of supplementary materials. To help ensure the appropriate use of copyrighted materials, the Superintendent, or designee, will provide district personnel with information regarding the “fair use” doctrine of the U.S. Copyright Code as detailed in the “Agreement on Guidelines for Classroom Copying in Not-for-Profit Educational Institutions with Respect to Books and Periodicals” and “Guidelines for Educational Uses of Music.”

### **Use of Copyrighted Works in Digital Transmissions**

#### **Definitions**

“Class session” means the length of time provided for students to access the materials necessary for the completion of course assignments and tests. Depending on the copyrighted work’s overall importance to the course, which can vary from a single assignment to an entire course focusing on the copyrighted work, the class session will end on:

- The date set by the teacher for an assignment to be submitted; or
- The date on the school calendar for the end of classes.

“Course packs” are premade compilations of book excerpts; newspaper, magazine, and journal articles; and instructor-authored materials.

“Mediated Instructional activities” includes textbooks, workbooks, and course packs.

“Transmission” is the remote accessing, whether on or off campus, by students of a copyrighted work by means of a closed circuit television, an educational television channel, or in a digital format on a password protected secure webpage.

The District recognizes that advances in technology have resulted in the need for guidelines for the use of copyrighted materials that are transmitted to students through a digital network. While the requirements to use a copyrighted work in a digital transmission have many similarities to those required to use a copyrighted work in a face-to-face classroom, Federal law places several additional requirements on the District’s teachers, IT staff, and librarians for the use of a digitally transmitted copyrighted work. The District is dedicated to providing the tools necessary for teachers, IT staff, and librarians to meet these additional Federal requirements.

The District shall make sure the server where materials are stored is secured, whether the server is located locally or remotely.

The District’s Informational Technologies staff shall develop the proper protocols and train teachers on their use in order to ensure:

1. The transmission of the copyrighted work is limited to only the students enrolled in the course;
  - Each student shall have a unique ID and password for accessing digital courses/materials; or

- Each course shall have a unique password to access course materials; and
  - The password to access the course materials shall be changed immediately following the close of the course.
1. To prevent students from retaining or further disseminating the copyrighted work for more than one class session;
- The print function will be disabled;
  - A transparency shall be placed over any literary work, sheet music, or photograph;
  - Audio and video transmissions will be set to be streamed; and
  - The link to the webpage with a copyrighted work shall be deactivated at the end of the applicable class session.

Teachers who wish to provide copyrighted works to students through a digital transmission as part of a digital course as well as teachers wishing to supplement a face-to-face classroom course with a digital transmission must meet applicable copyright statutes and policy 5.11—DIGITAL LEARNING COURSES as well as the following requirements in order to use a copyrighted work:

- A. The use of the copyrighted work(s), whether in whole or in part, must be a part of regular classroom instruction and must be directly related and of material assistance to the course content;
- B. The extent of a copyrighted work that is used must comply with one or more of the following criteria:
- The entirety of a non-dramatic literary or musical work may be used. A non-dramatic literary work includes poems and short stories. A non-dramatic musical work covers all music that is not part of an opera or musical and does not cover the use of the music video format of a song.
  - Dramatic literary and musical works as well as videos may only be used in limited portions. Dramatic literary and musical works may only be used in the same amount as set forth in the requirements for a face-to-face classroom while videos, including music videos, may only have the portion used that is directly related to the subject of the class session and may not be transmitted in their entirety.
  - Still images or slides that a teacher would have used in the ordinary course of a face-to-face classroom session on a projector or a transparency may be used in a transmission.
  - Works primarily produced or marketed for use in the digital education market may not be transmitted.
  - Works the teacher had knowledge or reasonably believes to be unlawfully made or acquired may not be used.
  - Mediated Instructional activities may not be transmitted.
- A. A statement that works may be subject to copyright shall be placed in at least one of the following areas to provide notice to students of copyright status:
- Course syllabus;
  - Home webpage for the course;
  - Webpage for the particular class session; and/or
  - webpage with the copyrighted work.

The teacher and the District librarian shall work together when making digital copies of copyrighted work from physical or analog versions and shall fulfill the following requirements:

- I. The amount converted is only the amount allowed by law; **and**

- II. The District has no digital copy of the copyrighted work available; **or**
- III. The District’s digital copy of the copyrighted work that is available has technological protections that prevent the use of the copyrighted work in the manner prescribed by law.

The District will not be responsible for any employee violations of the use of copyrighted materials.

Cross Reference: 5.11—DIGITAL LEARNING COURSES

Legal Reference: 17 USC § 101 to 1010 (Federal Copyright Law of 1976)

Date Adopted: August 24, 2017

Last Revised:

## **5.9—COMPUTER SOFTWARE COPYRIGHT**

The District shall observe copyright laws governing computer software reproduction. Unless specifically allowed by the software purchase agreement, the Copyright Act allows the purchaser of software to:

1. Make one copy of software for archival purposes in case the original is destroyed or damaged through mechanical failure of a computer. However, if the original is sold or given away, the archival copy must be destroyed;
2. Make necessary adaptations to use the program; and/or
3. Add features to the program for specific applications. These improvements may not be sold or given away without the copyright owner's permission.

The District shall abide by applicable licensing agreements before using computer software on local-area or wide-area networks.

Legal Reference: 17 USC § 117 Amended Dec. 12, 1980

Date Adopted: August 24, 2017

Last Revised:

## **5.10—RELIGION IN THE SCHOOLS**

The First Amendment of the Constitution states that “Congress shall make no law respecting the establishment of religion, or prohibiting the free exercise thereof. . .” As the Supreme Court has stated (*Abington School District v. Schempp*, 374 U.S. 203) the Amendment thus, “embraces two concepts—freedom to believe and freedom to act. The first is absolute but, in the nature of things, the second cannot be.” Therefore, it is the Board’s policy that the school system, as an agency of the government, shall be neutral in matters regarding religion and will not engage in any activity that either advocates or disparages religion. The District shall assume no role or responsibility for the religious training of any student.

The need for neutrality does not diminish our school system’s educational responsibility to address the historical role of religion in the development of our culture. Since we live in a diverse society, the District’s goal shall be to address the subject of religion objectively in such a way that it promotes an understanding of, and tolerance for each other’s religious or non-religious views.

Discussions concerning religious concepts, practices, or disciplines are permissible when presented in a secular context in their relation to an inclusive study of religion or to the study of a particular region or country. The discussions shall be such that they are objective and academically informational and do not advocate nor denigrate any particular form of religious practice

Accommodation will be considered for those portions of instructional activities in the schools that unduly burden a student's sincere religious beliefs provided such accommodation doesn't amount to a significant change in curriculum, program, or course of instruction and when it is possible that a substitution of equally rigorous material that advances the same instructional goals can be arranged. Parents and students are advised that such accommodations are easier to grant when the objection is to non-state mandated Framework material than if the material is required by the Frameworks.

A student or the student's parent can request the student's teacher accommodate the student's objection based on a religious belief to an instructional activity. Any such request must be made at least 25 school days prior to the assignment's due date. Any objection must be raised in accordance with this policy's requirements or it will not be considered.

Upon receiving such a request, the student's teacher shall determine within five (5) work days if an accommodation is possible under the provisions of this policy. If the teacher decides an accommodation cannot be made or if the student or the student's parent believes the accommodation to be unreasonable, the student or the student's parent may request a conference with the teacher and the teacher's principal. A requested conference will occur at a time of mutual convenience, but no later than five (5) working days following the request. The principal shall have five (5) working days in which to make a decision on the appeal. If the student, the student’s parent, or the teacher is unsatisfied with the principal's decision, it may be appealed to the District Superintendent who shall convene a conference between the student, the parent and the teacher. The requested conference will occur at a time of mutual convenience, but no later than five (5) working days following the request. The Superintendent shall have five (5) working days in which to make a decision on the appeal which shall be final with no further right of appeal.



The teacher in charge of each classroom may, at the opening of school each day, conduct a brief period of silence with the participation of all students in the classroom who desire to participate.

Students and employees may engage in personal religious practices, such as prayer, at any time, and shall do so in a manner and at a time so that the educational process is not disrupted.

Legal Reference: A.C.A. § 6-10-115

Date Adopted: August 24, 2017

Last Revised:

## 5.11—DIGITAL LEARNING COURSES

### Definitions

For the purposes of this policy:

“Blended Learning” is education in which instruction and content are delivered through supervised instruction in a classroom and online delivery of instruction with some element of student control over time, place, path, or pace.

“Digital Learning” means a digital technology or internet-based educational delivery model that does not rely exclusively on compressed interactive video (CIV). Digital learning includes online and blended learning.

"Instructional Materials" means:

1. Traditional books, textbooks, and trade books in printed and bound form;
2. Activity-oriented programs that may include:
  - a. Manipulatives;
  - b. Hand-held calculators;
  - c. Other hands-on materials; and
3. Technology-based materials that require the use of electronic equipment in order to be used in the learning process.

“Online Learning” is education in which instruction and content are delivered primarily over the Internet. The term does not include print-based correspondence education, broadcast television or radio, videocassettes, compact disks and stand-alone educational software programs that do not have a significant Internet-based instructional component.

“Public School Student Accessing Courses at a Distance” means a student who is scheduled for a full course load through the District and attends all classes virtually.

### Digital Course Offerings

The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format and shall be tailored to meet the needs of each student.

All digitally offered courses shall meet or exceed the State Board of Education's curriculum standards and requirements and be capable of being assessed and measured through standardized or local assessments. Additionally, the District shall ensure there is sufficient infrastructure to handle and facilitate a quality digital learning environment.

The District shall annually determine what District created digital learning courses it will provide to our students. The District may also choose to provide digital learning courses by contracting with outside providers of such courses, who have been pre-approved as part of the Arkansas Course Choice Program by the Division of Elementary and Secondary Education (DESE). The School Board shall determine the

provider method or combination of methods for the District. The Superintendent shall ensure that all digital learning courses provided to District students, regardless of the source of the course, have been approved by DESE.

District created digital courses and any digital courses the district purchases from outside providers shall adhere to the guidelines for the use of digitally transmitted copyrighted materials set forth in Policy 5.8—USE OF COPYRIGHTED MATERIALS as well as applicable statutory requirements.

The District shall require all outside providers to incorporate Policy 5.8 as a condition of the service contract. Failure of the outside provider to abide by Policy 5.8 shall constitute a breach of contract and the outside provider shall be responsible for any costs resulting from such breach.

A student may elect to take any scheduled courses digitally if offered digitally by the District or, if applicable, through the Arkansas Course Choice Program. The student's attendance in the student's digital course(s) shall be determined in accordance with Policy 4.7—ABSENCES.

The District is responsible for providing all instructional materials for each student who enrolls in a District approved digital learning course.

Except as required by Policy 5.19, the District may restrict a student's access to digital courses when the student's building principal determines the student's participation in such a course would not be academically appropriate based on the student's past performance in digital courses. Furthermore, the student's building principal may revoke a student's eligibility to continue taking a digital learning course if the student's performance during the semester indicates the student is not succeeding in the course.

Cross References:     4.7—ABSENCES  
                              4.45—SMART CORE CURRICULUM AND GRADUATION  
                              REQUIREMENTS  
                              5.8—USE OF COPYRIGHTED MATERIALS  
                              5.30—ARKANSAS COURSE CHOICE PROGRAM

Legal References:     A.C.A. § 6-16-1401 et seq.  
                              A.C.A. § 6-16-1701 et seq.  
                              A.C.A. § 6-18-213  
                              A.C.A. § 6-18-222  
                              A.C.A. § 6-28-109  
                              DESE RULES GOVERNING DISTANCE AND DIGITAL LEARNING

Date Adopted: August 24, 201  
Last Revised: June 22, 2023

## **5.12—COMPUTER SCIENCE INTERNSHIPS AND INDEPENDENT STUDIES**

### **Internships**

The Board of Directors believes that students who intend to begin careers immediately upon high school graduation or intend to complete post-secondary training prior to starting a career can benefit from an internship experience. The desired outcomes of the District’s internship program include students advancing computer science skills, sharpening soft-skills, and learning new skills while in a workplace environment. The internship program provides intense, competency-based worksite immersion in advanced computer science concepts while linking the internship participants to current resources, information, and guidance from computing professionals.

Students who wish to participate in the internship program shall submit an application to the building principal. In order for a student to be eligible to participate in the internship program, the student must have:

1. Received enough credits to qualify as a junior;
2. Either:
  - Have at least one (1) credit from a Division of Elementary and Secondary Education (DESE) approved computer science course; or
  - Submit computer science work product that satisfactorily demonstrates the competencies expected within the (DESE) Computer Science Standards to the building principal; and
3. At least a 2.5 GPA.

The student participating in an internship program is responsible for making sure the building principal or designee receives documentation authenticated by the student’s supervisor of the hours worked by the student, proof of the student having completed projects, and regular evaluations of the student’s work by the student’s internship supervisor.

A student who completes a computer science internship shall receive credit for the internship as a Computer Science Flex Credit based on the amount of documented on-the-job work hours as follows:

- a. Half (1/2) credit for completing sixty (60) on-the-job work hours; or
- b. One (1) credit for completing one hundred twenty (120) on-the-job work hours.

### **Independent Studies**

A Computer Science Independent Study Program shall be designed to enrich the student’s computer science educational experience. A student who desires to complete an independent study shall:

1. Either:
  - Have at least one (1) credit from an DESE approved computer science course; or
  - Submit computer science work product that satisfactorily demonstrates the competencies expected within the DESE Computer Science Standards to a local advisor;
2. Develop an educational plan that is tied directly to extending the computer science concepts found within:
  - The most current revision of the Arkansas High School Computer Science Standards;
  - College Board AP Computer Science Principles or A; and/or

3. Submit the study plan to a local advisor for approval;
4. Have at least a 2.5 GPA; and
5. Produce a final product for presentation.

The advisor is responsible for reviewing, monitoring, and approving the student's study plan. The study plan should include anticipated objectives that allow the advisor to evaluate the student's study progress. The student is responsible for submitting regular written reports to the advisor concerning the student's progress towards the student's independent study goals.

The student's hours of study shall be documented by the most appropriate of the following methods:

- Being assigned a class period during the instructional day that is dedicated to the student's independent study;
- Using the District's system to track student time for digital courses if the student's attendance and assignments are through a digital classroom; and
- Using another hour tracking system approved by the district Superintendent that provides for accurate tracking of hours and provides safeguards against improper reporting by the student.

A student who completes a computer science independent study shall receive credit for the independent study as a Computer Science Flex Credit based on the amount of documented study hours as follows:

- a. Half (1/2) credit for completing sixty (60) study hours; or
- b. One (1) credit for completing one hundred twenty (120) study hours.

Legal References:       Arkansas Computer Science Standards for Grades 9-12 Internship Program  
                                  Arkansas Computer Science Standards for Grades 9-12 Independent Study

Date Adopted: August 24, 2017

Last Revised: March 6, 2020

## **5.13—SUMMER SCHOOL**

### **Summer School Student Identification Process**

The identification process for students in Kindergarten – 5<sup>th</sup> grade will include student performance on state standardized testing, district wide assessments, common formative assessments and school recommendation.

### **Requirements for Successful Completion of Summer School**

Students recommended for Summer School must meet the requirements of academic growth and attendance to be considered for promotion to the next grade.

### **Academic Growth**

Students' academic growth for summer school will be measured using a pre- and post- assessment. This data will be shared with parents after the conclusion of summer school but prior to the beginning of the fall semester.

**Attendance**

Students are expected to attend every day of the summer school term. Excused absences for up to (2) days is allowable. If possible, the summer school principal/director must be notified before any absences, and a parent's note or doctor's note is required in the case of an absence.

**Discipline**

All students are expected to adhere to the Little Rock School District Code of Conduct.

**Transportation**

Little Rock School District will provide transportation to all eligible students. Final bus routes, pick-up and drop-off times and locations will be available prior to summer school start date.

**Meals**

As part of the Little Rock School District Summer School program, LRSD will offer a free nutritional breakfast and lunch to students.

Legal Reference: A.C.A. § 6-16-705

Date Adopted: August 24, 2017

Last Revised: March 6, 2020

**5.14—HOMEWORK**

Homework is considered to be part of the educational program of the District. Assignments shall be an extension of the teaching/learning experience that promotes the student's educational development. As an extension of the classroom, homework must be planned and organized and should be viewed by the students as purposeful.

Teachers should be aware of the potential problem students may have completing assignments from multiple teachers and vary the amount of homework they give from day to day.

Parents shall be notified of this policy at the beginning of each school year.

Date Adopted: August 24, 2017

Last Revised: March 6, 2020

## 5.15—GRADING

Parents, legal guardians, persons having lawful control of a student<sup>1</sup> shall be kept informed concerning the progress of their student. Parent-teacher conferences are encouraged and may be requested by parents, guardians, persons having lawful control of a student, or teachers. If the progress of a student is unsatisfactory in a subject, the teacher shall attempt to schedule a parent-teacher conference. In the conference, the teacher shall explain the reasons for difficulties and shall develop, cooperatively with the parents, a plan for remediation, which may enhance the probability of the student succeeding. The school shall also send timely progress reports and issue grades for each nine (9) week grading period<sup>1</sup> to keep parents/guardians informed of their student's progress.

The evaluation of each student's performance on a regular basis serves to give the parents/guardians, students, and the school necessary information to help affect academic improvement. Students' grades shall reflect only the extent to which a student has achieved the expressed educational objectives of the course.

The grades of a child in foster care shall not be lowered due to an absence from school due to:

1. A change in the child's school enrollment;
2. The child's attendance at a dependency-neglect court proceeding; or
3. The child's attendance at court-ordered counseling or treatment.

The grading scale for all schools in the district shall be as follows:

A = 100 – 90

B = 89 – 80

C = 79 – 70

D = 69 – 60

F = 59 and below

For the purpose of determining grade point averages, the numeric value of each letter grade shall be:

A = 4 points

B = 3 points

C = 2 points

D = 1 point

F = 0 points

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<sup>1</sup> Or a person standing in the place of a parent (in loco parentis). *Standridge v. Standridge*, 304 Ark. 364, 372, 803 S.W.2d 496, 500 (1991)

The grade point values for Advanced Placement (AP) and approved courses for weighted credit, shall be one (1) point greater than for regular courses with the exception that an F shall still be worth zero (0) points.

The final grades of students who transfer for part of a semester will be determined by blending the grades earned in the district with those earned outside the district. Each final grade will be the sum of the percentage of days in the grading period transferred from outside the district times the transferred grade from outside the district plus the percentage of days in the grading period while in the district times the grade earned in the district.

For example: The grading period had forty (40) days. A student transferred in with a grade of eighty-three percent (83%) earned in ten (10) days at the previous school. The student had a grade of seventy-five percent (75%) in our district's school earned in the remaining thirty (30) days of the grading period. Ten (10) days is twenty-five percent (25%) of forty (40) days while thirty (30) days is seventy-five percent (75%) of forty (40) days. Thus the final grade would be  $(0.25 \times 83) + (0.75 \times 75) = 77\%$ .

Legal References:       A.C.A. § 6-15-902  
                              A.C.A. § 9-28-113(f)  
                              Standards for Accreditation 5-A.1  
                              Division of Elementary and Secondary Education Rules Governing [Uniform](#)  
                              Grading and Course Credit

Date Adopted: August 24, 2017

Last Revised: March 6, 2020

## **5.16—COMPUTER SCIENCE COURSE PREREQUISITES AND PROGRESSION**

### **Traditional Progression**

A student who has not previously received a computer science credit may elect to take an introductory level computer science course. A student who passes a computer science course level is eligible to take the next level computer science course in the same computer science course emphasis.

### **Alternative Progression**

A student who does not have credit for any computer science course, the introductory level computer science course for the particular computer science emphasis, or the preceding level course for the computer science emphasis may be placed in a computer science course based on any combination of the following factors:

- The student's grade point average;
- Recommendation from the student's teacher(s);
- Completion of computer science internships or independent studies;
- Demonstration of previous computer science work by the student; or



- Proficiency report from a computer science proficiency evaluation tool.

Cross Reference: 5.12—COMPUTER SCIENCE INTERNSHIPS AND INDEPENDENT STUDIES

Legal References: Arkansas Computer Science Standards for Grades 9-12  
Commissioner’s Memo COM-17-051  
Commissioner’s Memo COM-19-050

Date Adopted: August 24, 2017

Last Revised: March 6, 2020

## **5.17—HONOR ROLL AND HONOR GRADUATES**

### **HONOR ROLL**

Students in grades K-5 who maintain an A or B average for the grading period will be recognized as honor roll students for that grading period. Semester grades will determine the honor roll at the end of each semester.

Students in grades 6-12 who participate in the Smart Core Curriculum and maintain a minimum 3.0 for the grading period will be recognized as honor roll students for that grading period. Semester grades will determine the honor roll at the end of each semester.

### **HONOR GRADUATES**

Students who have successfully completed the minimum core of courses recommended for preparation for college as defined by the Higher Education Coordinating Board and the State Board of Education and have a cumulative GPA of 3.5 or above will be designated as honor students. The GPA shall be derived from courses taken in public schools in grades nine (9) through twelve (12).

### **VALEDICTORIAN AND SALUTATORIAN**

The honor student with the highest GPA and who has been enrolled in public school in grades 9 through 12 and in each LRSD high school for his/her entire senior year shall serve as the valedictorian of his/her graduating class. Students who finished their 9<sup>th</sup>, 10<sup>th</sup>, or 11<sup>th</sup> grade year enrolled in a high school which has been closed due to consolidation/annexation with the Little Rock District shall be selected valedictorian on the basis of the criteria in existence in their high school at the time of the closure and their subsequent academic achievement in High School. Their selection shall be separate from and in addition to selection of the valedictorian from non-consolidated/annexed students enrolled in each LRSD high school.

The honor student with the second highest GPA and who has been enrolled in public school in grades 9 through 12 and in each LRSD high school for his/her entire senior year shall serve as the salutatorian of his/her graduating class. Students who finished their 9<sup>th</sup>, 10<sup>th</sup>, or 11<sup>th</sup> grade year enrolled in a high school which has been closed due to consolidation/annexation with the Little Rock District shall be selected salutatorian on the basis of the criteria in existence in their high school at the time of the closure and their subsequent academic achievement in each LRSD high school. Their selection shall be separate from and in addition to selection of the salutatorian from non-consolidated/annexed students enrolled in each LRSD high school.

Parents or guardians of a student, or a student eighteen (18) years of age or older, who choose to not have the student publicly identified as an honor roll or honor graduate student must submit a written request that the student not be so identified.

Legal Reference:       A.C.A. § 6-18-101 (a) (1)

A.C.A. § 6-18-101 (a) (2)  
A.C.A. § 6-18-101 (b)  
A.C.A. § 6-18-101(e)  
A.C.A. § 6-61-217(a)

Date Adopted: August 24, 2017  
Last Revised:

**5.17F— HONOR ROLL AND GRADUATE OPT OUT FORM**

I, the undersigned, being a parent or guardian of a student, or a student eighteen (18) years of age or older, hereby note my objection to having the student named below publicly identified as an honor roll or honor graduate student.

\_\_\_\_\_  
Name of student (Printed)

\_\_\_\_\_  
Signature of parent (or student, if 18 or older)

\_\_\_\_\_  
Date form was filed (To be filled in by office personnel)

## **5.18—HEALTH SERVICES**

The Board believes that healthy children promote a better learning environment, are more capable of high student achievement, and will result in healthier, more productive adults. Therefore, the goal of the District's health services is to promote a healthy student body. This requires both the education of students concerning healthy behaviors, as well as providing health care services to pupils.

The District shall develop an age-appropriate seizure education program for the District's students consistent with training programs and guidelines developed by the Epilepsy Foundation of America.

While the school nurse is under the supervision of the school principal, the delegation of health care duties shall be in accordance with the Arkansas Nurse Practice Act and the Arkansas State Board of Nursing Rules Chapter Five: Delegation of Nursing Care.

Annually, the information reported in the Division of Elementary and Secondary Education Health Services Survey shall be provided to the Board.

Legal References:      A.C.A. § 6-18-709  
                                  A.C.A. § 6-18-720

Date Adopted: August 24, 2017

Last Revised: June 22, 2023

## 5.19—DISTRICT WEBSITE

The Little Rock School District shall maintain a web page to provide information about its schools, students, and activities to the community. This policy is adopted to promote continuity between the different pages on the district website by establishing guidelines for their construction and operation.

The Little Rock School District website shall be used for educational purposes only. It shall not create either a public or a limited public forum. Any link from any page on the District's site may only be to another educational site. The website shall not use "cookies" to collect or retain identifying information about visitors to its website nor shall any such information be given to "third parties." Any data collected shall be used solely for the purpose of monitoring site activity to help the district improve the usefulness of the site to its visitors.

Each school's web page shall be under the supervision of the school's Web Master and the District's website shall be under the supervision of the District's Web Master. They shall have the responsibility for ensuring that web pages meet appropriate levels of academic standards and are in compliance with these guidelines and any additional administrative regulations. To this end, the District and School Web Masters shall have the authority to review and edit any proposed changes to web pages to ensure their compliance with this policy. All such editing shall be viewpoint neutral.

District and school web pages shall also conform to the following guidelines:

1. All pages on the District's website may contain advertising and links only to educational sources.
2. The District's home page shall contain links to existing individual school's web pages and the school home pages shall link back to the District's home page. The District's home page may also include links to educational extracurricular organization's web pages, which shall also link back to the District's home page.
3. Photos along with the student's name shall only be posted on web pages after receiving written permission from the student's parents or the student if the student is over the age of eighteen (18).
4. The District's web server shall host the Little Rock School District's website.
5. No web page on the District website may contain public message boards or chat rooms.
6. All web pages on the District website shall be constructed to download in a reasonable length of time.
7. The District's home page shall contain a link to a privacy policy notice, which must be placed in a clear and prominent place and manner.
8. With the exception of students who may retain the copyright of material they have created that is displayed on a District web page, all materials displayed on the District web site are owned by Little Rock School District.
9. The District's shall include the following information on its website through a link located on the District's homepage titled "State Required Information":
  - a. Local and state revenue sources;
  - b. Administrator and teacher salary and benefit expenditure data;
  - c. District balances, including legal balances and building fund balances;
  - d. Minutes of regular and special meetings of the school board;
  - e. The district's budget for the ensuing year;

- f. A financial breakdown of monthly expenditures of the district;
- g. The salary schedule for all employees including extended contract and supplementary pay amounts;
- h. Current contract information (not including social security numbers, telephone numbers, personal addresses or signatures) for all district employees;
- i. The district's annual budget;
- j. The annual statistical report of the district;
- k. The district's personnel policies;
- l. The annual School Performance Report;
- m. School-Level Improvement Plans; and
- n. The School District Support Plan.
- o. Student discipline policies;
- p. Comprehensive School Counseling Plan;
- q. The District financial policies;
- r. Student handbooks;
- s. The Annual Report to the Public; and
- t. The parent, family, and community engagement plan.
- u. The Immunization waiver report from Policy 4.57—IMMUNIZATIONS;
- v. School District Calendar;
- w. List of statutory, rule, or Standards for Accreditation waivers the District has received under A.C.A. § 6-15-103;
- x. The District's Teacher and Administrator Recruitment and Retention Plan;
- y. The total amount of State funds used for teacher salaries;

The information and data required for items A through K in 9 above shall be the actual data for the previous two (2) school-years and the projected data for the current school-year.

Before July 15 of each year, the District shall post on its website the following information:

- The dyslexia intervention programs used during the previous school year that were specifically responsive to assisting students with dyslexia;
- The number of students during the previous school year who received dyslexia intervention; and
- The total number of students identified with dyslexia during the previous school year.

If the District's reading curriculum is not taken from the DESE list of approved curricula, the District shall post the reading curriculum the District uses and a statement that the curriculum is not on the list of DESE approved curricula.

The District shall include the following information on its website that may be accessed through a link located on the District's homepage titled "Title IX/Sex Discrimination":

- Contact information for the District's Title IX Coordinator;
- A statement that any person may report sex discrimination, including sexual harassment, to the Title IX Coordinator in person or by using the mailing address, telephone number, or email address provided. A report may be made at any time, including during non-business hours, and may be on the individual's own behalf or on behalf of another individual who is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment;

- Copies of the District’s sexual harassment policies;
- Copies of the District’s Procedures governing the grievance and appeal process;
- The process for filing a formal complaint of sexual harassment; and
- Direct links to or copies of the materials used to train the District’s Title IX Coordinators, investigators, and decision-makers.

The District and school webmasters are responsible for ensuring all District webpages meet required standards to be accessible to individuals with disabilities.

Cross References:      3.26—LICENSED PERSONNEL SEXUAL HARASSMENT  
                                  4.27—STUDENT SEXUAL HARASSMENT  
                                  4.57—IMMUNIZATIONS  
                                  5.2—PLANNING FOR EDUCATIONAL IMPROVEMENT  
                                  5.3—CURRICULUM DEVELOPMENT  
                                  8.20—CLASSIFIED PERSONNEL SEXUAL HARASSMENT

Legal References:      A.C.A. § 6-11-129  
                                  A.C.A. § 6-15-1402  
                                  A.C.A. § 6-15-2006  
                                  A.C.A. § 6-15-2101  
                                  A.C.A. § 6-15-2914  
                                  A.C.A. § 6-17-429  
                                  A.C.A. § 6-17-2403  
                                  A.C.A. § 6-17-1901  
                                  A.C.A. § 6-18-702  
                                  A.C.A. § 6-18-2001 et seq.  
                                  A.C.A. § 6-41-606  
                                  A.C.A. § 6-41-611  
                                  DESE Rules Governing How to Meet the Needs of Children With Dyslexia  
                                  DESE Rules Governing the Arkansas Educational Support and Accountability

Act  
                                  DESE Rules Governing Act 1240 Waivers  
                                  DESE Rules Governing Documents Posted to School District and Education  
                                  Service Cooperative Websites  
                                  Standards For Accreditation 12.02.1, 1-B.2, 2-B.1, 2-H.2, 3-A.1, 3-A.2, 3-A.9, 3-B.1, 3.B.2.1, 5-A.1  
                                  20 U.S.C. § 1232 g  
                                  15 U.S.C. § 6501 (COPPA)  
                                  34 C.F.R. § 106.8  
                                  34 C.F.R. § 106.45



Date Adopted: August 24, 2017  
Last Revised: June 22, 2023

### **5.19 F1—PERMISSION TO DISPLAY PHOTO OF STUDENT ON WEB SITE**

I hereby grant permission to the Little Rock School District to display the photograph or video clip of me/my student (if student is under the age of eighteen {18}) on the District’s web-site, including any page on the site, or in other District publications without further notice. I also grant the Little Rock School District the right to edit the photograph or video clip at its discretion.

The student’s name may be used in conjunction with the photograph or video clip. It is understood, however, that once the photograph or video clip is displayed on a web site, the District has no control over how the photograph or video clip is used or misused by persons with computers accessing the District’s web-site.

\_\_\_\_\_  
Name of student (Printed)

\_\_\_\_\_  
Signature of student (only necessary if student is over 18)

\_\_\_\_\_  
Signature of parent (required if student is under 18)

\_\_\_\_\_  
Date

## **5.20—WEB SITE PRIVACY POLICY**

The Little Rock School District operates and maintains a web site for the purpose of informing the citizens of the district about its activities. The web site does not use “cookies” or ISP addresses to collect or retain personally identifying information about visitors to its web site nor is any such information given to “third parties.” Any data collected is used solely for the purpose of monitoring site activity to help the district improve the usefulness of the site to its visitors.

The site serves no commercial purpose and does not collect any information from individuals for such purpose.

Photographs of students, when associated with the student’s name, shall not be displayed on any page of the district’s web site without the prior written consent of the parent (or the student if 18 or older).

The site provides for email communication between the District and individuals for the purpose of exchanging information regarding the District and its activities or between teachers and their students. The site may also provide for password protected communication between the District and its staff.

Legal Reference:       15 U.S.C. § 6501 (COPPA)

Date Adopted: August 24, 2017

Last Revised:

## **5.21—ADVANCED PLACEMENT, INTERNATIONAL BACCALAUREATE, and HONORS COURSES**

Students in grades 7-12 who take advanced placement (AP) courses; courses; honors or concurrent credit college courses; or other courses approved for weighted credit by the Division of Elementary and Secondary Education (DESE) or the Division of Career and Technical Education (DCTE) shall be graded according to the following schedule:

A = 100 – 90

B = 89 – 80

C = 79 – 70

D = 69 – 60

F = 59 and below

For the purpose of determining grade point averages, the numeric value of each letter grade shall be:

A = 5 points

B = 4 points

C = 3 points

D = 2 point

F = 0 points

For a student to be eligible to receive weighted credit for an AP:

- The course must be taught by an Arkansas licensed teacher who has received the appropriate training required by Arkansas statute and DESE Rule or, for an AP teacher, is in the process of completing an Additional Training Plan; and
- The student takes the applicable AP examination after completing the entire course. Credit shall be given for each grading period during the course of the year, but shall be retroactively removed from a student's grade for any course in which the student fails to take the applicable exam. Students who do not take the applicable exam shall receive the same numeric value for the grade he/she receives in the course as if it were a non-AP.

“Honors Courses” are those courses that have been approved by DESE as honors courses. Honors courses must stress higher order learning and be offered in addition to curriculum offerings required by the Standards for Accreditation.

For career and technical education courses taken after July 1, 2023, career and technical courses that are eligible for weighted credit are those career and technical education courses that are approved by DCTE to exceed the curriculum standards for a non-weighted class and lead to an approved industry-recognized certification. A student shall receive weighted credit for each approved career and technical education course upon the student:

- Completing the relevant career and technical pathway; and
- Earning the high-value industry credential aligned with the career and technical pathway.

Students who transfer into the district will be given weighted credit for the AP courses; honors or concurrent credit college courses; and other courses approved by DESE and DCTE for weighted credit that were taken for weighted credit at his/her previous school(s) according to the preceding scale.

Legal References:        DESE Rules Governing and Course Credit  
                                  A.C.A. § 6-15-902  
                                  A.C.A. § 6-16-806

Date Adopted: August 24, 2017

Last Revised: June 22, 2023

## 5.22—CONCURRENT CREDIT

A ninth (9<sup>th</sup>) through twelfth (12<sup>th</sup>) grade student who successfully completes a college course(s) from an institution approved by the Division of Elementary and Secondary Education (DESE) shall be given credit toward high school grades and graduation at the rate of one (1) high school credit for each three (3) semester hours of college credit. Unless approved by the Executive Director of Curriculum and Instruction, **prior to enrolling for the course**, the concurrent credit shall be applied toward the student's graduation requirements as an elective.

As permitted by the DESE Rules Governing Grading and Course Credit, a student who takes a three (3) semester hour remedial/developmental education course shall receive a half (1/2) credit for a high school career focus elective. The remedial/developmental education course cannot be used to meet the core subject area/unit requirements.

Participation in the concurrent high school and college credit program must be documented by a written agreement between:

- The student;
- The student's parent(s) or legal guardian(s) if the student is under the age of eighteen (18);
- The District; and
- The publicly supported community college, technical college, four-year college or university, or private institution of higher education the student attends to take the concurrent credit course.

Students are responsible for having the transcript for the concurrent credit course(s) they've taken sent to their school in order to receive credit for the course(s). Credit for concurrent credit courses will not be given until a transcript is received. Students may not receive credit for the course(s) they took or the credit may be delayed if the transcripts are not received at all or in a timely manner--this may jeopardize students' eligibility for extracurricular activities, graduation.

Students will retain credit earned through the concurrent credit program that was applied toward a course required for high school graduation from a previously attended, accredited, public school.

A student eligible to receive free or reduced price meals shall not be responsible for any of the costs for the student's first six (6) concurrent credit hours so long as the concurrent credit courses are taught on the District grounds and by a teacher employed by the District. Any and all costs of concurrent credit courses beyond the six (6) hours permitted, that are not taught on the District's campus, or are not taught by a teacher employed by the District are the responsibility of the student. Students who are not eligible to receive free or reduced price meals are responsible for any and all costs associated with concurrent credit courses.

Legal References:       A.C.A. § 6-15-902(c)(2)  
                                  A.C.A. § 6-16-1201 et seq.  
                                  A.C.A. § 6-18-232  
                                  DESE Rules Governing Grading and Course Credit

Date Adopted: August 24, 2017  
Last Revised: October 22, 2020, 2020

### **5.23—EQUIVALENCE BETWEEN SCHOOLS #1**

The Little Rock School District is committed to providing a quality education for all students in each of the district's schools. The equitable distribution of district resources is one means the district shall use to ensure all of its students receive a quality education. The Board directs that services in Title I schools, when taken as a whole, be at least comparable to services in schools that are not receiving Title I funds. Curriculum materials, instructional supplies, and the percentages of qualified personnel shall be equivalent between all schools in the district when compared on a school-by-school basis. Specifically, the goal of the district is to have its students given an equitable opportunity to learn regardless of the school they attend within the district.

The Board understands that the equivalence between schools shall not be measured by such things as

1. Changes in enrollment after the start of the school year;
2. Varying costs associated with providing services to children with disabilities,
3. Unexpected changes in personnel assignments occurring after the beginning of the school year;
4. Expenditures on language instruction education programs and;
5. Other expenditures from supplemental State or local funds consistent with the intent of Title I.

Legal Reference: 20 USC § 6321(a),(b), and (c)

Date Adopted: August 24, 2017  
Last Revised:

## **5.24—STUDENT PARTICIPATION IN SURVEYS**

Section One: No student shall be required to submit to a survey, analysis, or evaluation which is administered or distributed by a school, and is funded in whole or in part by any program administered by the U.S. Department of Education without the prior written consent of the parent/guardian that reveals information concerning the following:

1. political affiliations;
2. mental and psychological problems potentially embarrassing to the student or his/her family;
3. sex behavior and attitudes;
4. illegal, anti-social, self-incriminating, and demeaning behavior;
5. critical appraisals of other individuals with whom respondents have close family relationships;
6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. religious practices, affiliations, or beliefs of the student or student's parent; or
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Section Two: No surveys shall be administered without the prior approval of the school principal. Any survey created by a third party, or funded, in whole or in part, as part of any US Department of Education administered program, containing one or more of the eight categories listed above shall be available to be inspected by a student's parent/guardian before the survey is administered or distributed by a school to a student. Parents/guardians shall have the right to deny permission for their child to participate in the taking of the survey. The school shall not penalize students whose parents/guardians exercise this option. The school shall take reasonable precautions to protect students' privacy during their participation in the administration of any survey, analysis, or evaluation containing one or more of the eight categories listed above.

Section Three: Parents or guardians wishing to inspect a survey, analysis, or evaluation shall be able to do in the administrative office of the administering school where the surveys shall be available for inspection for a period of ten (10)\* days (regular school days when school is in session) after the notice of intent to administer the survey is sent. Included in the notice shall be information regarding how the survey or questionnaire will be administered; how it will be utilized; and the persons or entities that will have access to the results of the completed survey or questionnaire. Parents may refuse to allow their student to participate before or after reviewing the survey or questionnaire.

The requirements of sections one, two, and three of this policy do not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (IDEA).

Section Four: Prior written parental permission is required before any survey or questionnaire (not including tests mandated by state or Federal law or regulation and standardized scholastic achievement tests) is administered to a student the responses to which are to be provided to a person or entity other than another public school, school district, or any branch of the Federal Government and which requests or

requires a student to provide any of the eight (8) categories of information listed above and/or the following;

1. A student's name;
2. The name of the student's parent or member of the student's family;
3. The address, telephone number, or email address of a student or a member of a student's family;
4. A personal identification number, such as a social security number, driver's license number, or student identification number of a student or a member of the student's family;
5. Any information, the disclosure of which is regulated, or prohibited by any other state or federal law or regulation.

The rights provided to parents under this policy transfer to the student when he/she turns 18 years old.

Legal References: 20 USC § 1232h (a), (b), (c) [NCLB Act of 2001, Part F, Section 1061 (c) (1)(A)(i)(ii)(B), (2)(A)(i)(ii)(B)(C)(ii), (5)(A)(ii)(B), (6)(C)(F)(G)]  
A.C.A. § 6-18-1301 et seq.

Date Adopted: August 24, 2017

Last Revised:



**5.24F1—OBJECTION TO PARTICIPATION IN SURVEYS, ANALYSIS, OR EVALUATIONS**

I, the undersigned, being a parent or guardian of a student, or a student eighteen (18) years of age or older, hereby note my objection to participation by the student named below in the following survey, analysis, or evaluation.

I choose not to have my student participate in the following survey, analysis, or evaluation.

Name of specific survey \_\_\_\_\_

\_\_\_\_ All surveys

\_\_\_\_\_  
Name of student (Printed)

\_\_\_\_\_  
Signature of parent (or student, if 18 or older)

\_\_\_\_\_  
Date form was filed (To be filled in by office personnel)

**5.24F2—PERMISSION TO PARTICIPATE IN A SURVEY, ANALYSIS, OR EVALUATION**

I, the undersigned, being a parent or guardian of a student, or a student eighteen (18) years of age or older, hereby grant my permission for the student named below to participate in the following survey, analysis, or evaluation.

Name of survey \_\_\_\_\_

\_\_\_\_\_  
Name of student (Printed)

\_\_\_\_\_  
Signature of parent (or student, if 18 or older)

\_\_\_\_\_  
Date form was filed (To be filled in by office personnel)

## 5.25—MARKETING OF PERSONAL INFORMATION

The Little Rock School District shall not collect, disclose, or use personal information for the purpose of marketing or for selling that information or to otherwise provide that information to others for that purpose.

Personal information is defined, **for the purposes of this policy only**, as individually identifiable information including:

1. a student or parent's first and last name,
2. a home or other physical address (including street name and the name of the city or town),
3. telephone number, and
4. social security identification number.

The district may collect, disclose, or use personal information that is collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions such as the following:

- a. College or other postsecondary education recruitment, or military recruitment;
- b. Book clubs, magazines, and programs providing access to low cost literary products;
- c. Curriculum and instructional materials used by elementary schools and secondary schools;
- d. Tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments;
- e. The sale by students of products or services to raise funds for school related or education related activities; and
- f. Student recognition programs.

Legal Reference: 20 USC § 1232h (c)

Date Adopted: August 24, 2017

Last Revised:

## 5.26—ALTERNATIVE LEARNING ENVIRONMENTS

The District shall provide an eligible alternative learning environment (ALE) for each eligible ALE student enrolled in a District school. The ALE shall be part of an intervention program designed to provide guidance, counseling, and academic support to students who are experiencing emotional, social, or academic problems. Placement of a student in an ALE shall not be punitive in nature.

The superintendent or designee shall appoint an Alternative Education Placement Team which shall have the responsibility of determining student placement in the ALE. A student may be enrolled in an ALE only on the referral of the Alternative Education Placement Team. The team's placement decision is final and may not be appealed.

The team is to be comprised of the following:

- a school counselor from the referring school;
- the ALE administrator and/or ALE teacher;
- the building principal or assistant principal from the referring school;
- a parent, legal guardian, person having lawful control of the student, or person standing in loco parentis (if they choose to participate);
  - The District shall document its efforts to contact the student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis to schedule a meeting or a phone call for a placement meeting at the convenience of the parent, legal guardian, person having lawful control of the student, or person standing in loco parentis, and maintain such documentation in the student's Student Action Plan (SAP).
- LEA special education/504 representative (if applicable);
- at least one (1) of the student's regular classroom teacher(s); and
- if the District so chooses, the student.

Students who are placed in the ALE shall exhibit at least two (2) of the characteristics from items a through l below:

- a. Disruptive behavior;
- b. Dropping out from school;
- c. Personal or family problems or situations;
- d. Recurring absenteeism;

For the purposes of the ALE, personal or family problems or situations are conditions that negatively affect the student's academic and social progress. These may include, but are not limited to:

- e. Ongoing, persistent lack of attaining proficiency levels in literacy and mathematics
- f. Abuse: physical, mental, or sexual;
- g. Frequent relocation of residency;
- h. Homelessness;
- i. Inadequate emotional support;
- j. Mental/physical health problems;
- k. Pregnancy; or
- l. Single parenting.

No later than five (5) school days after a student begins alternative education interventions, the Alternative Education Placement Team shall develop a signed agreement between the ALE; the parent, ~~or~~ legal guardian, person having lawful control of the student, or person standing in loco parentis (if they choose to participate); and the student, outlining the responsibility of the ALE; parent, ~~or~~ legal guardian, person having lawful control of the student, or person standing in loco parentis; and the student to provide assurance that the plan for each student is successful.

No later than one (1) week after a student begins alternative education interventions, the Alternative Education Placement Team shall assess the student's current functioning abilities and all relevant social, emotional, academic, career, and behavioral information and develop an SAP outlining the intervention services to be provided to the student that is in compliance with the Division of Elementary and Secondary Education (DESE) Rules. The SAP may be revised from time to time by the ALE placement team and a positive behavior or transitional plan shall be developed and added to the SAP prior to a student's return to the regular educational environment.

The district's ALE program shall follow class size, staffing, curriculum, and expenditure requirements identified in the DESE Rules.

Legal References:       A.C.A. § 6-20-2305(b)(2)  
                              A.C.A. § 6-48-101 et seq.  
                              DESE Rules Governing ~~the Distribution of~~ Student Special Needs Funding--  
                              3.01, 4.00, and 8.0  
                              DESE Rules Governing Student Discipline and School Safety

Date Adopted: August 24, 2017

Last Revised: March 6, 2020

### **5.26.1—ALE PROGRAM EVALUATION**

The ALE program shall be evaluated at least annually to determine its overall effectiveness. The evaluation shall specifically address how the use of ALE funds is in alignment with the district’s school district support plan in addressing identified achievement gaps and student performance deficiencies.

Legal Reference:       A.C.A. § 6-15-2914

Date Adopted: August 24, 2017

Last Revised:

## **5.27—ENGLISH LEARNERS**

### **ESOL Program Goals**

The Little Rock School District will provide a research-based English-for-Speakers-of-Other Languages (ESOL) program for its students who are identified English Learners. The goals of the ESOL program are:

- 1) To enable identified students to master English language skills (reading, writing, speaking, and comprehension/understanding) and content area concepts and skills so that the students are able to participate effectively in the regular program as quickly as possible
- 2) To provide identified students with the cultural literacy necessary for them to feel comfortable in participating in the school, community, and the greater community

### **Program Objectives**

ESOL program objectives are as follows:

1. To implement and maintain consistent procedures for student identification processes.
2. To assess all students who have a primary home language other than English (PHLOTE), following state and federal guidelines.
3. To establish and administer consistently appropriate criteria for entry and placement into an ESOL program, following state and federal guidelines.
4. To determine student needs and provide appropriate ESOL standards-based instruction, and assessments to meet identified students' individual needs for English-language instruction, for understandable instruction in other content areas, and for positive self-concept and identification with personal/family cultural heritages.
5. To hire, train, and continually develop highly motivated, sensitive, and caring ESOL teachers and other staff to provide effective ESOL instruction, interact one-to-one with the identified students and their families, and serve as liaisons between school and relevant community.
6. To provide appropriately aligned instructional and supplemental materials.
7. To establish and administer consistently appropriate criteria for exit from an ESOL program, following state and federal guidelines.
8. To provide for parental/family involvement in the school setting to support improved student learning.
9. To provide equitable access to other district programs and services, including special education, school choice options, and gifted/talented education and all procedural safeguards.

10. To monitor the progress of all identified students during program participation and after program exit and to reclassify students as needed.
11. To evaluate the ESOL program and make program modifications as needed.
12. To maintain accurate and useful student records, including procedural safeguards.

Identification of English Learners - LRSD ESOL Handbook

Initial Assessment of all Language Minority Students - LRSD ESOL Handbook

Procedures for Entry and Placement into the ESOL Program - LRSD ESOL Handbook

Procedures for the Language Proficiency Assessment Committee - LRSD ESOL Handbook

## ESOL Curriculum and Instruction

### Elementary Schools

All elementary schools with identified English Learners (ELs) are required to provide them with appropriate instruction delivered by appropriately qualified staff, and those schools are accountable for both compliance with and quality of program delivery. The instructional strategies and the amount of time devoted to ESOL instruction for Level I students must be differentiated from the strategies and time commitments that are appropriate for Levels II-III students, even though all three levels may be in the same classroom. All teachers assigned to serve ELs must be ESL-endorsed, working on that endorsement and/or ESOL trained through either state or district- approved training programs.

### **Elementary/Middle/High School Instruction**

The theoretical base for the Little Rock School District's ESOL instructional strategies is consistent with the research-validated approaches articulated in the sheltered-instruction (SIOP) model and an English Immersion model. ~~same as that for the Early Literacy Learning in Arkansas (ELLA) and Effective Literacy instructional strategies.~~ All teachers of English Learners in all schools, therefore, are expected to modify instruction, pacing, materials, assessments, and grouping, as appropriate, for the proficiency levels of English Learners assigned to their classrooms. Grading of student progress in English Language Arts will be based on students' progress toward meeting the ESOL standards for the grade level, as well as grade-level content standards for ELA. Grading in other subject areas will allow for students to demonstrate their skill and knowledge in their primary language or in oral English rather than writing, as is appropriate.

### **Staffing and Professional Development**



The District and each school with enrolled English Learners must ensure appropriately qualified and trained staff to implement its ESOL programs. All teachers who are responsible for teaching ELs in the regular program, the special education program, or any other academic program must receive the training and skills necessary to be effective in delivering English-language and content instruction. All teachers instructing ELs will have, preferably, the ESL endorsement, or at least a basic working knowledge of ESL methodologies. ESL teachers providing ESOL sheltered-classes (e.g. ESOL Algebra or ESOL English 6) must be ESL endorsed.

### **Curriculum/Instruction Materials**

The District will provide instructional materials to properly carry out its ESOL programs for the instruction of English Learners. Such materials will be appropriate to the curriculum and comparable in quality, availability, and grade level to materials provided for the instruction of non-ELs.

ESOL instructional/supplemental materials will be selected based on teacher input and will be appropriately aligned with the District's curriculum standards, including the English Language Proficiency Standards (ELP) provided through the Arkansas Department of Education.

ESOL Program Exit/Monitoring Academic success - LRSD ESOL Handbook

Parental/Family Involvement - LRSD ESOL Handbook

Access to District Programs and Services - LRSD ESOL Handbook

ESOL Program Evaluation and Modifications - LRSD ESOL Handbook

ESOL Program Descriptors Provided for Arkansas Public School Districts to use when describing the ESOL Program Services provided for English Learners.

ELD Push-in EL teachers or EL Instructional Assistants assist the classroom teacher in providing English language development to English learners in the classroom helping ELs with comprehension, participation, and completion of classroom assignments. Instructional Assistants need to be under direct supervision of a certified teacher.

ELD- ELD Pull-out ELs spend part of the day in a mainstream classroom, and are "pulled out" for a portion of the day to receive ELD instruction. Instruction provided by EL teachers or EL Instructional Assistants working under the direct supervision of a certified teacher. The program targets specific English skills that are preventing students from fully participating in the mainstream classroom . EL students of similar proficiency and/or similar grade level are grouped for instruction. This approach is more common in elementary school settings.

ELD- EM ELD Embedded—ELs receive their ELD instruction during a mainstream content class by teachers embedding instruction in English language development.

ELD-CP ELD Class Period ELs receive their ELD instruction during a regular class period and also receive course credit for the class. This approach is more common in middle schools and high schools.

ELD-NP Newcomer Program – ELD Separate, relatively self-contained educational interventions designed to meet the academic and transitional needs of newly arrived immigrants. Typically, students attend these programs on a short-term basis (usually no more than two years) before they enter more traditional programs (e.g., English language development and/or Sheltered Instruction courses or programs). ELs receive their ELD in this program.

ELD-DS Declined Services and not participating in an ELD program NOTE: Used only for students whose parents have declined the ELD program services.

Below are the program model codes used to describe the specific manner in which English Learner students are provided meaningful access to the core content.

CCP-SI Sheltered Instruction Teacher provides instruction that simultaneously introduces both language and content, using specialized techniques to accommodate ELs' linguistic needs. Instruction focuses on the teaching of academic content rather than the English language itself, even though the acquisition of English may be one of the instructional goals. Some examples of sheltered instruction models may include SIOP, GLAD, SDAIE, and CM. Classes using a Sheltered Instruction approach can be designed exclusively for ELs or for a mixture of ELs and non-ELs.

CCP-CC Content Classes with integrated EL support This approach has content knowledge as the goal; teachers provide appropriate linguistic accommodations/supports so that English Learners may access the content.

CCP-NP Newcomer Program – Core Content instruction Separate, relatively self-contained instructional program designed to meet the academic and transitional needs of newly arrived immigrants. Typically, students attend these programs on a short-term basis (usually no more than two years) before they enter more traditional programs (e.g., English language development and/or Sheltered Instruction courses or programs). ELs receive their core content instruction in this program. These programs enroll ELs exclusively. CCP-DS Declined services and not participating in an access to core content program.

NOTE: Used only for students whose parents/guardians have declined the access to core content program services.

## **ELL Funding**

The district shall utilize the special needs funding it receives for identified English Learners (EL) on activities, and materials listed in the DESE Rules Governing the Distribution of Student Special Needs Funding and the Determination of Allowable Expenditure of These Funds.

The expenditures of EL supplemental funding shall be evaluated at least annually to determine their overall effectiveness. The evaluation shall specifically address how the use of EL funds is in alignment with the district's school district support plan in addressing identified achievement gaps and student performance deficiencies.

Legal References:       A.C.A. § 6-15-2914  
                              A.C.A. § 6-20-2305(b)(3)  
                              DESE Rules Governing Student Special Needs Funding – 3.09, 5.00, and 8.00  
                              Standards For Accreditation 2-J.2

Date Adopted: August 24, 2017

Last Revised: June 22, 2023

## **5.28—ENHANCED STUDENT ACHIEVEMENT FUNDING EXPENDITURES**

Funding received from the state based on the number of students eligible for free and reduced-priced meals under the National Student Lunch Act shall be expended in accordance with guidelines outlined in the Division of Elementary and Secondary Education (DESE) Rules Governing Student Special Needs Funding.

The District shall develop a three-year plan for the use of the District's enhanced student achievement funds. The plan shall describe the District's intended and implemented strategies to enhance student achievement and how enhanced student achievement funds will be used to support the strategies of the District as permitted by Arkansas law and DESE Rules.

The District shall review the District's enhanced student achievement plan at least annually, which shall include a review of the progress of the implementation of the District's proposed strategies and the efficacy of the planned strategies. The District shall update the District's enhanced student achievement plan at least annually. Any amendments to the District's enhanced student achievement plan shall be submitted Along with the District's annual budget to DESE.

Legal References:       A.C.A. § 6-15-2914  
                              A.C.A. § 6-20-2305(b)(4)  
                              DESE Rules Governing Student Special Needs Funding 3.12, 3.17, 3.18, 6.00,  
                              and 8.00

Date Adopted: August 24, 2017

Last Revised: September 23, 2021

## 5.29—WELLNESS POLICY

The health and physical well-being of students directly affects their ability to learn. Childhood obesity increases the incidence of adult diseases occurring in children and adolescents such as heart disease, high blood pressure and diabetes. The increased risk carries forward into their adulthood. Research indicates that a healthy diet and regular physical activity can help prevent obesity and the diseases resulting from it. It is understood that the eating habits and exercise patterns of students cannot be magically changed overnight, but at the same time, the Board of Directors believes it is necessary to strive to create a culture in our schools that consistently promotes good nutrition and physical activity.

The problem of obesity and inactivity is a public health issue. The Board of Directors is keenly **aware** that it has taken years for this problem to reach its present level and will similarly take years to correct. The responsibility for addressing the problem lies not only with the schools and the Division of Elementary and Secondary Education (DESE) but with the community and its residents, organizations and agencies. Therefore, the District shall enlist the support of the larger community to find solutions that improve the health and physical activity of our students.

### Wellness Committee

To enhance the district's efforts to improve the health of our students, a School Nutrition and Physical Activity Advisory Committee (SNPAAC) has been formed. It is structured in a way to ensure age-appropriate recommendations are made that correlate to the District's grade configurations. The SNPAAC shall have the powers and responsibilities delegated to it by statute and Rule and are incorporated into this policy by reference. The overarching goal of the committee shall be to promote student wellness by monitoring how well the District is doing at implementing this policy. The SNPAAC shall use modules 1, 2, 3, 4, 10 and 11 of the Centers for Disease Control's (CDC) School Health Index as a basis for annually assessing each school's progress toward meeting the requirements of this policy. The results of the annual assessment shall be included in the school district's support plan (SDSP), provided to each school's principal, and reported to the board, families and the public. Goals and objectives for nutrition and physical activity shall also be included in the SDSP.

The LRSD Wellness Policy, written by the SNPAAC members, was originally approved in 2007 by the District Board of Education. This policy includes requirements to support district compliance with current state and federal legislation.

The SNPAAC shall be made up of Individuals from the following groups to the extent interested persons from each group desire to be included in the development, implementation, and periodic review of the District's wellness policy:

- Representatives from each appropriate grade level group (elementary, middle and senior high)
- Members of the District's Board of Directors;
- School administrators;
- School nutrition personnel including the District's Director of Food Service;
- Teacher organizations;
- Teachers of physical education;
- Parents;

- Students;
- Professional groups (such as nurses);
- School health professionals (such as school nurses, school counselors, behavioral/mental health therapist and social workers) including the District’s Coordinator of Health Services; and
- Community members.

Quarterly, the SNPAAC shall provide written recommendations to the District’s Child Nutrition Director concerning menus and other foods sold in the school cafeteria. Such recommendations shall be based, at least in part, on the information the Committee receives from the District on the requirements and standards of the National School Lunch Program and from menus for the National School Lunch Program and other food sold in the school cafeteria on a quarterly basis.

The SNPAAC will meet at least monthly during the school year. Meeting dates for the SNPAAC will be placed on the District’s calendar.

### **School Health Coordinator**

To assist the SNPAAC in ensuring that the District fulfills the requirements of this policy, a District Level School Health Coordinator (Designated District Official) shall be appointed. In addition, a school level School Health Coordinator shall be appointed who shall be responsible for assisting the District Level School Health Coordinator in ensuring that each school fulfills the requirements of this policy.

### **Goals/Standards**

In its efforts to improve the school nutrition environment, promote student physical and mental health, and reduce childhood obesity, the District will adhere to the DESE Rules Governing Nutrition and Physical Activity Standards And Body Mass Index For Age Assessment Protocols. To promote nutrition, physical activity, and other school based activities that will improve student wellness, the District, working with the SNPAAC, has established the following goals:

1. Implement a grade appropriate nutrition education program that will develop an awareness of and appreciation for nutrition and physical activity throughout the curriculum;
2. Enforce existing physical education requirements and engage students in healthy levels of vigorous physical activity ensuring elementary students in grades K-6 receive at a minimum a total of 150 minutes per week of physical activity. The 150 minutes will include 60 minutes of scheduled physical education. Students in grades 7-8 will receive a minimum of 150 minutes of physical activity weekly. Students in grades 9-12 will be required to take one semester of physical education to comply with current Standards of Accreditation as well as receive a minimum of 150 minutes of physical activity weekly;
3. Enforce existing recess time requirement of at least 40 minutes’ instructional time per school day, in grades K-6. This time may count towards the minutes of required physical activity but not toward the minimum physical education requirement;
4. Strive to improve the quality of and staff development available to physical education curricula and increase the training of physical education teachers ensuring that the District employ at least one certified and/or qualified physical education full-time equivalent (FTE) teacher for every 500 students who will directly supervise physical education instruction and all personnel teaching

- physical education in grades K-12 hold a physical education certification appropriate for grade level being taught;
5. Follow the Arkansas Physical Education and Health Education Frameworks in grades K-12;
  6. **With the exception of extracurricular activities, not use or withhold physical education and recess as punishment;**
  7. Allow outdoor recess when outdoor temperatures are between 35 – 95 degrees. When outdoor recess cannot be provided due to weather, students must be given at least 40 minutes of recess indoors, which must include an opportunity for socialization and unstructured play.
  8. Not use food or beverages as rewards or punishments for academic, classroom, or sports performances and/or activities except as required for special needs students, School Nurse health care and foods for instructional purposes;
  9. Ensure that all students have access to school meals, Schools shall not:
    - a. Provide a student requesting a meal or snack that is different from the meal or snack that is different from the meal or snack being provided to other students in the school
    - b. Prevent a student from accessing the school's meal or snack services or
    - c. Establish policies class schedules, bus schedules or other barriers that ~~do not~~ directly or indirectly restrict meal access;
  10. Ensure all schools follow the District Food Service Pre-Payment (Change Policy) #4.51
  11. Provide students with ample time to eat their meals in pleasant cafeteria and dining areas;
  12. Abide by the current allowable food and beverage portion standards;
  13. Meet or exceed the more stringent of Arkansas' or the U.S. Department of Agriculture's (USDA) Nutrition Standards for reimbursable meals and a la' carte foods served in the cafeteria. These include but are not limited to the following:
    - a. Offer only 1% or fat-free milk
    - b. Offer fruits and/or vegetables at all points of service, preferably fresh, with frozen and canned fruit packed in natural juice, water or light syrup
    - c. Limit french fries/fried potatoes to once a week in elementary schools with maximum serving size determined by Smart Snack Calculator
    - d. Limit french fries/fried potatoes serving size in middle, junior high and high schools as determined by Smart Snack Calculator and per Meal Pattern Guidelines.
    - e. Limit the number of fried foods at each meal to one item out of every six food items in middle, junior high and high schools
    - f. Prohibit the sale or distribution of extra dessert, french fries and/or ice cream in elementary schools;
  14. Restrict access to competitive foods as required by law and Rule. Vended foods, and other competitive foods and foods of minimal nutritional value cannot be sold from the start of the school day until 30 minutes after the last lunch period in all schools;
  15. Conform new and/or renewed vending contracts to the content restrictions contained in the Rules and reduce district dependence on profits from the sale of competitive foods. At the point of choice for students, 100% of the selections will meet the healthier choice criteria. At the point of choice in all District facilities serving faculty, staff and the athletic department, the product mix will be at least 50% healthier choices. Sports beverages are restricted to the immediate area of the physical education facilities and cafeteria point of sale. Point of sale signage will only show the

healthier food and beverage options and/or physical activity. Additional requirements include, but are not limited to the following:

- a. All beverages except unflavored, unsweetened water are limited to 12 oz. per vended container
  - b. Healthier beverages include 100% fruit juice, low fat or fat free milk and unflavored, unsweetened water.
  - c. Calorie free – low calorie ( $\leq 60$  calories/12 oz. serving) sports beverages will be restricted to high schools and to their immediate area of physical education facilities
  - d. Calorie free – low calorie ( $\leq 60$  calories/12 oz./serving) caffeinated beverages are limited to high schools. The amount of caffeine is limited to  $\leq 55$  mg/serving
  - e. All beverages sold in vending machines and concessions will be priced equally
  - f. After-hour and weekend **concessions** will have a 50/50 product mix with the recommendation of moving to 100% healthier choices. Usage of the Smart Snack calculator is required to determine healthier options.
  - g. Food sold outside of the meal programs shall include: a choice of two fruits and/or 100% fruit juice must be offered for sale at the same time and place whenever competitive foods are sold
  - h. Snack food items will contain  $\leq 200$  calories per item as packaged or served,  $\leq 35\%$  of total calories from fat,  $\leq 10\%$  of calories from saturated fat, and zero grams trans-fat,  $\leq 35\%$  of total weight from added sugar (if added sugar not on label use total sugar) and  $\leq 200$  mg sodium. In addition, snack foods must be a “whole grain-rich” grain product; or have as the first ingredient a fruit, a vegetable, a dairy product, or a protein food; or be a combination food that contains at least  $\frac{1}{4}$  cup of fruit and/or vegetable
16. Achieve at least a 50/50 balance of healthy and less healthy offerings for fundraisers whether on or off campus;
  17. Provide professional development to all district staff on the topics of nutrition, physical activity, and playground safety. Child Nutrition assistants will receive monthly training;
  18. Utilize the School Health Index available from the CDC to assess how well the district is doing at implementing this wellness policy and at promoting a healthy environment for its students;
  19. Ensure Out of School Time (OST) programs on school campuses align with the nutrition and physical activity standards set forth herein for school students during the school day and school.

### **Food and Beverages Outside of the District’s Food Service Programs**

The District will insure that drinking water is available without charge to all students throughout the school at every District facility. Refer to the District Water Bottle Access Policy (# 5.29A and 5.29B) for details of the commitment to hydration.

The District will promote water as an essential nutrient and as a substitute for sugar-sweetened beverages and allow students to take bottled water into the classroom, provided it is plain water (no additives, sweeteners, flavorings, etc.) in a transparent (clear), colorless bottle with a screw lid. Students who violate the provisions of this policy will lose their privilege to carry water into class for the remainder of the school year.

All food and beverages sold to students on school campus from midnight prior to the start of the school day and from 30 minutes after the last lunch period until 30 minutes after the end of the day’s classes by



school administrators or school non-licensed or licensed staff (principals, coaches, teachers, club sponsors, etc.); students or student groups; parents or parent groups; or another person, company, or organization associated with the school shall meet the Federal Smart Snacks requirements, Arkansas Nutrition Standards and in District policy at a minimum. These restrictions include, but are not limited to, food and beverages sold in vending venues (machines, ice chests, cabinets) in school stores or as part of school fundraisers. The nutrient content of every food and beverage item sold must be validated with the Alliance for a Healthier Generation's Smart Snacks calculator. A copy of the Smart Snack Calculator product compliance screen and a copy of the nutrition fact label of the product(s) must be kept in a file at the school for audit purposes. Sales locations in all District facilities serving, serving staff and the athletic department are to achieve at least a 50/50 balance of healthy and less healthy offerings.

Schools shall appoint a staff person at each school to monitor fundraisers by all school-related organizations or groups to ensure compliance with Federal, state and District policies. The District shall designate a representative to serve as a resource for schools in planning and coordinating fundraising and to serve as a liaison between the district and vendors to keep them informed of the District policies related to fundraisers

Schools shall encourage the use of non-food alternatives for fundraising including fundraising that promotes physical activity.

Up to a maximum of nine (9) times per school year, school administration may schedule school wide events, i.e. field days and fall festivals, where food and beverages provided to students are not required to meet the Federal Smart Snacks standards during the scheduled time. A birthday party in a single classroom is considered a school event and counts toward the nine per year for the entire school. The schedule of the events shall be by school, approved by the principal, and shall be part of and post to the annual school calendar.

Food and beverages outside of the District's food service programs may not be sold, served, or provided to students in the District's food service areas during meal times.

Elementary students shall not have access to vended food and beverages anytime, anywhere on school premises.

The District does not place nutrition restrictions on food or beverages brought from home that are intended for personal consumption only.

### **Advertising**

In accordance with the USDA regulations, oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product that are made by the producer, manufacturer, seller, or any other entity with a commercial interest in the product shall only be permitted on school campus during the school day if they meet or exceed the Federal Smart Snacks, Arkansas Nutrition Standards and District policy standards. This restriction does not apply to:

- Materials used for educational purposes in the classroom, including, but not limited to:
  - The use of advertisements as a media education tool; or
  - Designing and implementing the health or nutrition curriculum;
- Clothing, apparel, or other personal items used by students and staff;
- The packaging of products brought from home for personal consumption; and

- Currently existing advertisements on school property, including but not limited to, score boards, school name signs and other long-life items; however, all future contracts and replacement items shall meet the Federal Smart Snacks and District policy standards.

### **Adoption Awareness Instruction**

The District shall provide any information provided to students on the District’s adoption awareness instruction that was in written form to the parent, legal guardian, person having lawful control of the student, or person standing in loco parentis to a pregnant student who is enrolled in the District.

### **Breast Feeding**

In addition to providing age-appropriate education for students regarding the nutritional benefits of breastmilk and breastfeeding practices, the District shall provide:

- Space in the District’s school facilities for District employees, students, and volunteers who are breastfeeding mothers that is a private, secure, and sanitary room or other location, other than a toilet stall, that contains Access to a power source for a breast pump or any other equipment used to express breast milk where an employee, student, or volunteer can express breast milk;
- Space in the District’s school facilities for District students who are breastfeeding mothers that is a private, secure, and sanitary room or other location, other than a toilet stall, where a student can breastfeed the student’s child;
- Permission to bring a breast pump and any other equipment used to express breast milk to school;
- Access to a place to safely store breast milk, which shall include, but not be limited to, a refrigerator or cooler in:
  - A nurse's office;
  - A teachers' lounge; or
  - Another private location or location with limited accessibility in which the breast milk may be safely secured;
- Access to a location to clean a breast pump and any other equipment used to express breast milk at school.
- Break time:
  - To an employee or volunteer for the purpose of expressing breast milk that, to the extent possible, shall run concurrently with existing break times; and
  - To a student that is a reasonable amount of time to accommodate the student’s need to express breast milk or to breastfeed the student’s child on the District’s campus;
- That a student shall not incur an academic penalty for expressing breast milk or for breastfeeding the student’s child on the District’s campus; and
- A student the opportunity to make up any work missed due to expressing breast milk or for breastfeeding the student’s child on the District’s campus.

### **Child Care**

The District shall provide student mothers and fathers information regarding available child care services.

### **Community Engagement**

The District will work with the SNPAAC to:

- a. Encourage participation in extracurricular programs that support physical activity, such as walk-to-school programs, biking clubs, after-school walking etc.;
- b. Encourage the implementation of developmentally appropriate physical activity in after-school childcare programs for participating children;
- c. Promote the reduction of time youth spend engaged in sedentary activities such as watching television and playing video games; and
- d. Encourage the development of and participation in family-oriented community-based physical activity, nutrition education and behavioral health programs.

The District will annually inform the public:

- Of the web address where the policy is located;
- Of any changes made to this policy since the previous year;
- Of the health and wellness priority goals in the District's SDSP;
- That a printed copy of the policy may be picked up at the District's central office; and
- The amounts and specific sources of funds received and expenditures made from competitive food and beverage contracts.

#### **Assessment of District's Wellness Policy**

At least once every three years, with input from the SNPACC, the District shall assess both the District as a whole and individual schools' status in regards to the implementation and compliance of the goals of this policy, including the health and wellness goals in the District's SDSP. The assessment shall be based, at least in part, on:

- The extent to which District schools are in compliance with this policy;
- The extent to which this policy compares to other model local school wellness policies;
- The annual reviews of this policy based on modules 1, 2, 3, 4, 10 and 11 of the CDC's School Health Index; and
- A description of the progress made in attaining the goals of this policy.

On the years the assessment occurs, the assessment results shall be reported to the public, including parents, students, and other members of the community as part of the District's annual report to the public.

The District will update the wellness policy based on the results from the three (3) year assessment.

#### **District Website**

The District will place on its website:

- The name, District phone number, and District email address for the District Level School Health Coordinator;
- The names, district phone numbers, and district email addresses for the School Level School Health Coordinators;
- The names of the members of the SNPAAC;
- Meeting dates for the SNPAAC;
- Information on how community members may get involved with the SNPAAC;

- A copy of this policy;
- A copy of the annual review of this policy based on modules 1, 2, 3, 4, 10 and 11 of the CDC’s School Health Index; and
- A copy of the most recent three (3) year assessment of this policy.

Legal References: Richard B. Russell National School Lunch Act 42 U.S.C. § 1751 et seq. as amended by PL 111-296 (Section 204) of 2010. (Section 204 is codified at 42 U.S.C. § 1758(b))  
 Child Nutrition Act of 1966 42 U.S.C. § 1771 et seq.  
 7 C.F.R. § 210.18  
 7 C.F.R. § 210.31  
 A.C.A. § 6-16-158  
 A.C.A. § 6-18-234  
 A.C.A. § 6-18-719  
 A.C.A. § 6-20-709  
 A.C.A. § 11-5-116  
 A.C.A. §§ 20-7-133, 134, and 135  
 DESE Rules Governing Nutrition and Physical Activity Standards And Body Mass Index For Age Assessment Protocols  
 Allowable Competitive Foods/Beverages - Maximum Portion Size List for Middle, Junior High, and High School  
 Commissioner’s Memo CNU-17-010  
 Commissioner’s Memo CNU-17-013  
 Commissioner’s Memo CNU-17-016  
 Nutrition Standards for Arkansas Public Schools

Date Adopted: September 28, 2017  
 Last Revised: June 22, 2023

## **5.29a Water Bottle Access Policy**

Because water is a necessary nutrient to maintain and improve health, the Little Rock School District allows students and staff to carry a clear, plastic water-bottle while on campus. In an effort to limit confusion, the following rules apply to students and staff:

1. To prevent spills, the bottle must be capped with either a push-button or sid-lid or an automatic seal spout.
2. A screw on lid or push top lid is not sufficient.
3. The container must contain plain water.
4. There can be no juice, soda, addable, or energy drink.
5. The water may be consumed during class but not in close proximity of technology equipment, during science labs, or in the library.
6. Classroom rules regarding the use of the restroom will be in effect. Students and staff need to take care of restroom needs before class starts and one must be responsible for the amount of water that is taken in during classroom time.
7. Students and staff will be responsible to fill the bottle between classes. A student may not leave class to fill a bottle.
8. Water bottles are not to be played with on school grounds. This includes throwing the bottle or pouring the contents to the bottle onto a student, staff or equipment.

Any failure to follow the policy will result in at a minimum of the student losing the opportunity of having a water bottle for a set period of time and additional repercussions if needed.

Date Adopted: November 22, 2019

Last Revised:

## **5.29b Water Bottle Filling Station**

The Little Rock School District Superintendent shall not approve the plans and specifications for a new public school building contemplated by a board of education or any major building renovation, unless the plans and specifications provide for:

1. A minimum of two (2) water bottle filling stations in each school.
2. A minimum of one (1) drinking fountain or water bottle filling station on each floor and wing of each new school building.
3. A floor plan is strongly encouraged to have one (1) drinking fountain or water bottle filling station located in or near gymnasiums, cafeterias and other high traffic areas.
4. A minimum of one (1) drinking fountain or water bottle filling station for every 100 students projected to attend the school upon completion of the proposed construction.

Any water bottle filling station installed in a public school building shall:

1. Dispense filtered, cooled, clean drinking water.
2. Be regularly cleaned and maintained.

Any drinking fountain installed in a public school building shall:

1. Be equipped with a protective cowl.

2. Be equipped with a waterspout at least one (1) inch above the overflow rim of the drinking fountain.
3. Dispense filtered, cooled, clean drinking water.
4. Be regularly cleaned and maintained.

Date Adopted: November 22, 2019

Last Revised:

### **5.30—ARKANSAS COURSE CHOICE PROGRAM**

District students are eligible to take courses through the Arkansas Course Choice Program (ACCP) if the student is:

- Seeking to take a course not offered by the District; or
- Attending a District school that received a school letter grade of C, D, or F.

The ACCP course catalog shall be made available to all students during student course selection. The District shall not actively discourage, intimidate, or threaten a student during course selection to not take a course through the ACCP.

A student attending courses through the ACCP shall enroll in at least one (1) course at the District, which may be either in person or a digital course offered by the District.

A District student attending courses through the ACCP is entitled to the following services as if the student were attending courses at the District:

1. Required assessments, including without limitation:
  - a. Statewide assessments;
  - b. Advanced Placement; and
  - c. International Baccalaureate,
2. Participation in extracurricular or cocurricular activities; and
3. Special education services pursuant to the student's individualized education program.

Credits earned through the ACCP shall appear on a student's official transcript and count fully towards the student's graduation requirements.

Cross Reference: 5.11—DIGITAL LEARNING COURSES

Legal Reference: A.C.A. § 6-15-1701 et seq.

Date Adopted : June 22, 2023

Last Revised :