

Additional Information



ARMAC



Summary of ARMAC

(Arkansas Medicaid Administrative Claiming)

- Little Rock School District participates in Arkansas Medicaid in the Schools which provides reimbursements to the District for services rendered to our Medicaid-covered students who receive health-related services.
- The ARMAC annual online training is intended to ensure Participants understand the basic operation and purpose of the ARMAC RMTS.
- A Random Moment Time Study (RMTS) is a means of determining what portion of time a group of people spend doing different activities.
- Participants selected to participate in RMTS:
 - Receive an email notification 3 days prior to receiving Moment
 - Receive a 2nd email notification with the actual link to respond
 - The Participants will answer Moment as follows:
 - Who were you with?
 - What were you doing?
 - Why were you performing this activity?
 - Once Participant responds to Moment and selects “submit,” an email will be issued to Participant to verify receipt of Response.
- Designated ARMAC Participants include:
 - Principals
 - Assistant Principals
 - Nurses
 - Counselors
 - Various specified SPED (teachers, OTs, PTs, etc.)
- Participants’ salaries count toward LRSD’s Quarterly ARMAC Claim Certification Form for reimbursement for certain administrative services which address student health needs.

If you have any questions regarding ARMAC,
please contact Marilyn Hopson (marilyn.hopson@lrsd.org) at 501-447-1011

One employee per District identified as ARMAC Coordinator

Assignments

Assignment	Percent	Period	Location	Primary
500 - SECRETARY/ADMIN. ASST.	1.0000	1	000 - DISTRICT WIDE	<input checked="" type="checkbox"/>
MAC-C - ARMAC COORDINATOR	1.0000			<input type="checkbox"/>

All other select categories of Employees are identified as ARMAC participants:

Principals

Counselors

Administrative Support

Assistant Principals

Nurses

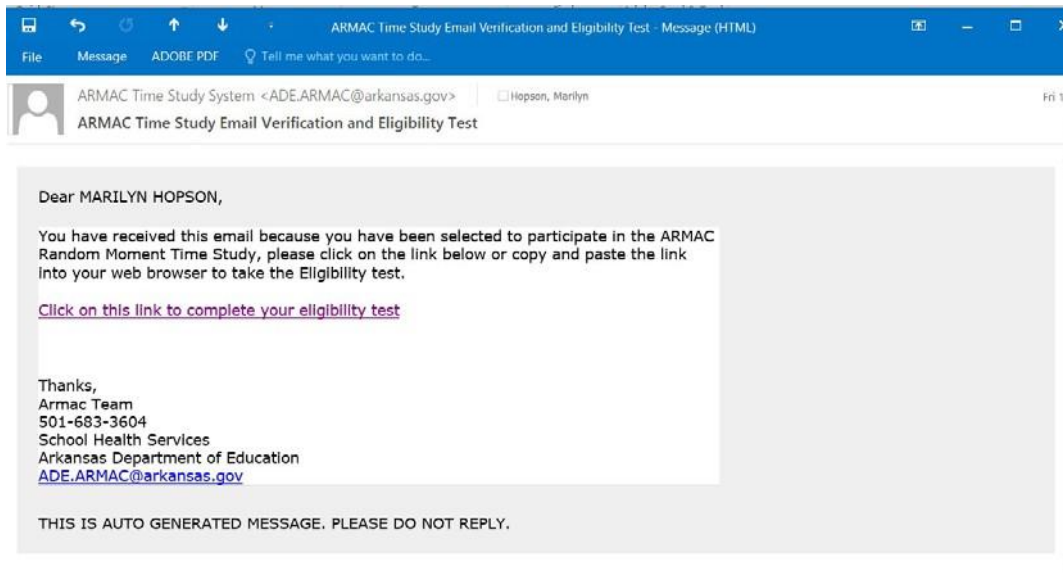
specified SPED (teachers, OTs, PTs, etc)

Assignments

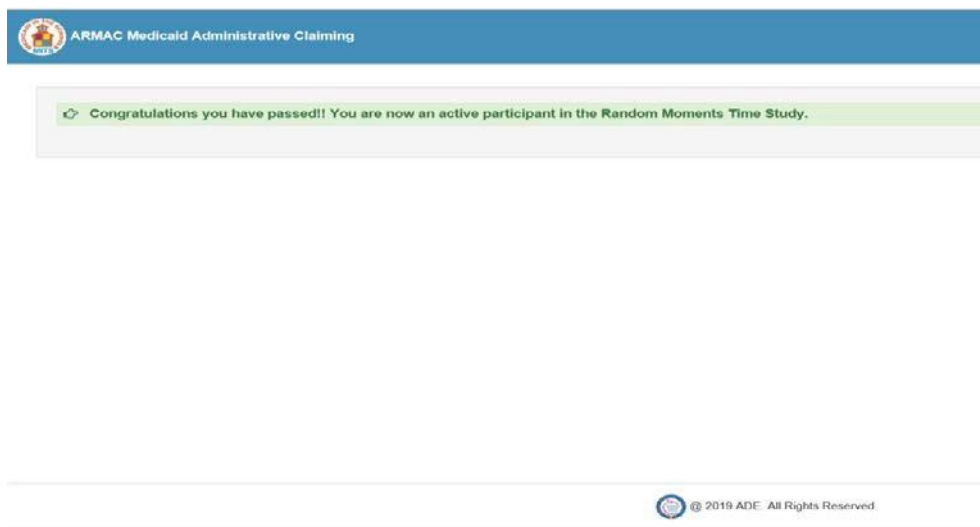
Assignment	Percent	Period	Location	Primary
2030 - MIDDLE/JR HIGH PRINCIPAL	1.0000	1	007 - DUNBAR MS	<input checked="" type="checkbox"/>
MAC-P - ARMAC PARTICIPANT	1.0000			<input type="checkbox"/>

Instructions for ARMAC Training

1. ARMAC Participants will receive an email from ADE.ARMAC@arkansas.gov;
See example below:



2. Please save the ARMAC email address (ADE.ARMAC@arkansas.gov) in your email contacts to ensure Moments are received
3. Participants will receive a link to access the online training via email from ARMAC
 - a. Click on the ARMAC link (received from ARMAC)
 - b. Answer ALL questions to complete Eligibility Test
 - c. Participant will receive an email verification from ARMAC after successfully completing the Eligibility Test; see Example below:



4. Provide an appropriate and timely response to the random moment time study, if selected.
5. Participants must complete Annual Training within **5 business days** prior to the first day of the school year.